Y E T M I N S T E R & R Y M E I N T R I N S E C A

**P A R I S H C O U N C I L**

**MINUTES**

For Meeting Held At St Andrew's School On 18th March 2015 At 7.30pm

Present: Cllr Gould (Chairman), Cllr Parfitt, Cllr Wills, Cllr Lawrence, Cllr Knight, Cllr Plaice, DCllr M Lawrence and member of the public.

#  OPEN TO THE PUBLIC

1. Mrs Jubb asked about the temporary speed limit mentioned in correspondence, enquiring about the position of the limit. It was explained that is was to protect the workman working on the road, so that the speeding would be reduced before they hit the 30mph area.

2. Nigel Reese asked that the hedge at Brierley Hay be cut back. The Clerk has spoken to Mr Holder some time ago and requested this to be done. Reassurances have been given that it would be done shortly.. Mr Reese asked that it be done severely.

3. DCllr Lawrance spoke on several matters. There is now a new Council Leader Cllr Anthony Alford. WDDC is a tri Partnership. The Local plan examination closed on 9th December 2014. There has been a service review reducing costs and transforming services. Mention was made of the discretionary rate relief. Sandbag policy was explained and if any queries contact 01305 251010. Filming of Far from the Maddening Crowd will take place in Sherborne. West Dorset Tourist information centers across West Dorset have won a bronze award for TIC. The work of the CCTV Team were covered. E-billing customers can win £1000 on a new campaign. Support for people Sleeping Rough mentioned. Action plan for Dorset waste Partnership and the 2.8m overspend was highlighted. Superfast Broadband progress and registration highlight.

4. DCllr Lawrance was asked what progress had been made with regards to finding out how Yetminster can acquire and position a waste bin within the village. She has asked Dorset Waste Partnership to contact the Clerk direct. This has not yet happened.

1. APOLOGIES – Cllr Perlejewski, Cllr Kellar
2. MINUTES OF LAST MEETING
	1. It was resolved "THAT THE MINUTES OF THE MEETING HELD 11TH FEBRUARY 2015 BE APPROVED AND SIGNED BY CHAIRMAN”. There was amendment at point 10.1, changing Parish Plan to Web site committee. Proposed: Cllr Lawrence. 2nd: Cllr Knight. Voted: For Unanimous.
3. DECLARATION OF INTERESTS. – Cllr Wills – Boyles Trust, Cllr Parfitt – Allotments.
4. TRAINING
5. STATEMENT BY CLLR PETER LAWRENCE

5.1 Cllr Lawrence was concerned that he may have been disrespectful to the chair at the last meeting and duly apologised.

5.2 At a Sherborne housing group Cllr Lawrence met Oliver Letwin. He felt that concern at the lack of Affordable housing was not clearly expressed at the meeting. It appeared that Oliver Letwin would look favourably on encouragement from Local Parish Councils to encourage Affordable housing.

1. FINANCES & S106 MONIES

6.1 Request received from the Governors of St Andrew’s School for financial assistance to create an enlarged kitchen area. Cllr Parfitt has met with the finance officer of the school and one of the Governors last Friday. Free school meals for KS1 for 102 meals per day per week are taken up. These children are likely to continue to pay for school meals into higher years. There was concern at Government speed of implementation of Government policy where free school meals were introduced last September even though most schools had lost their kitchens. The is a very small kitchen area St Andrews. The meals are collected from Thornford school by volunteer parents. Lay out of the small kitchen area explained and difficulties associated with this. Next year pupil rate is higher anticipated 30 children in reception. So approximate pupil number will be 200. Estimate of kitchen is £20,000. £5,000 provided by County Council. List of organisations and events held at the school is extensive. One vital element is missing and that is a kitchen that can be used by the school and also the community. Cllr Parfitt proposed “THAT THE PARISH COUNCIL ASK WDDC TO PUT £10,000 FROM THE S106 MONIES FOR YETMINSTER TO SUPPORT THE FINANCE OF A NEW KITCHEN FOR THE SCHOOL. THAT THE PARISH COUNCIL CONSIDER A LOAN OF £5,500 INTEREST FREE TO THE GOVERNING BODY OF ST ANDREW’S, TO BE PAID BACK REGULARLY AT £1200 PER YEAR FOR 4 YEARS. THAT THE GOVERNORING BODY CONSIDER THE PROPOSAL AND IF AGREED DRAW UP A FINANCIAL CONTRACT FOR THE LOAN. Proposed: Cllr Parifitt. 2nd: Cllr Lawrance. Voted For Unanimous. Cllr Parfitt will draft a letter to go to WDDC regarding the S106 money. Paul Horrick, Governor to go back to the Governing body and discuss the proposal.

6.2 Josh Atwood spoke to the Council to request a grant for his trip to Transylvania with the Scouts. He outlined his journey. 22 scouts going. They will learn how scouting is run in different countries and learn new skills. The trip cost is £650. He is raising money with a cake stall and other events. He asked for a donation towards this event and on return will do an article for the Blackmore Vale. It was proposed by Cllr Parfitt “THAT THE PARISH COUNCIL MATCH THE FUNDING RAISED BY JOSH ATTWOOD AND DONATE £325 TOWARDS HIS TRIP”. Proposed; Cllr Parfitt. 2nd Cllr Knight. Unanimously agreed.

1. PLANNING

7.1 Finalised programme for the Neighbourhood planning Seminar on 24th March 2015 at Leigh Village Hall received. John Greenwood and David Torrance booked.

7.2 **APPLICATION NO:** WD/D/15/000266

**PROPOSAL:** The replace the existing 17.4m mast (2 antennas) and 2 cabinets with a 17.85m mast (6 antennas and 2 x 0.3m dishes) and 2 cabinets – shared use: Telefonica and Vodafone

**LOCATION:** TELECOMMUNICATIONS MAST 6766, LOWER HOLD FARM TO JNA37 BELOW PRINCES, MELBURY OSMOND.

7.3 **APPLICATION NO:** WD/D/15/000401

**PROPOSAL:** Temporary Consent for planning permission for the retention of the Chalet (1/D/10/001784) for a period of 2 years to allow tiem to complete the sale of Cuckoo Hill Livery Stables and for planning permission 1/D/11/001849 to be fully completed.

**LOCATION:** CUCIOOS NEST, CUCKOO HILL LIVERY STABLES, CUCKOO HILL, RYME INTRINSECA, SHERBORNE, DT9 6JP

1. VILLAGE MAINTENANCE
	1. The Clerk reported that she had contacted Mogers Drewett LLP and they have sent an outline of the process for registration and anticipate a cost between £700 and £1000 depending on the availability of documents to determine ownership. A valuation and mapping of the land area would also be required. The Parish Council agreed for the Clerk to continue with instruction.
	2. The Clerk has re-contacted Wessex Water regarding the water draining from the inspection chamber opposite Rye Buildings at DT9 6NH. ref: 1031339.
	3. The Clerk has contacted Highways to tidy up the carriageway from Brister End to the Railway Station over both bridges. Also west side of Church Street from the triangle to the church. Road area is reduced by approximately 2 ft due to debris. Enq submitted Ref: 1032383 & 1032382
	4. The Clerk has contacted Highways about the play area warning sign being obscured by the hedge on the brow of the railway bridge obscure. Enquire submitted Ref: 1032380.
2. PARISH PLAN & YETMINSTER VILLAGE MEETING
	1. It was not possible to hold the Yetminster Village and launch of the Parish Plan together due to booking issues.
	2. Expenses from Parish Plan were agreed. David Torrance £49.19. Alec Reek £43.85, Elizabeth Jubb £13.50, The Ark, £67.50, The Old School Gallery - £60.00. Unanimously agreed.
	3. David Torrance reported that the work to complete the Parish Plan and the accompanying Statements of Commitment has now been completed. Copies of the finalised documents are made available now to the members.

Members will recall that a draft Action Plan was previously circulated and that they were asked to comment on this prior to its incorporation into the Parish Plan. This latter document in effect "packages" the Action Plan by providing demographical information on the Parish, by describing the process to produce the Parish Plan and by proving an analysis of the original survey undertaken in 2006.

The Action Plan, within the Parish Plan, has been updated to reflect the comments and issues raised from the recent January consultation although, generally, these amendments are minor in nature. Similarly, the Statements have been reprioritised to reflect the choices made in the aforementioned consultation and the comments raised at the community surgeries have previously been provided to the members.

Dorset Community Action, who have been advising the working group, were asked to audit the updating process and have declared themselves satisfied that it was done both comprehensively and correctly.

In producing these two documents I would, as Chairman of the working group, like to recognise the efforts and commitment (in excess of 650 hrs were contributed voluntarily) of those involved in the process and also the work done by the original team in 2005. I would also like to recognise the support and encouragement given to the Working Group by the leader of the Council, by Marie Clarke, the Community Planning Officer at WDDC and by Simon Thompson of Dorset Community Action.

It is proposed to produce 150 copies of the Parish Plan and to make this available to the community. It is also proposed to print 600 copies of the Statements of Commitment and to distribute these, together with a letter from the Chairman, to every household in the Parish. Consideration is being given to a "formal" launch of the Plan although, for various reasons, this will take place after the Parish Council's annual Village meeting.

It is hoped that the two documents will help to act as a blue print for the Parish Council action's and activities in the future and that a review of progress to implement its findings is made on a regular basis.

It was resolved “THAT THE PARISH COUNCIL ADOPT THE FINALISED PARISH PLAN AND STATEMENT OF COMMITMENT DOCUMENT”. Proposed: Cllr Gould, 2nd Cllr Pariftt, Unanimously agreed.

* 1. Responses to questions raised in the Parish Plan consultation and surgeries have been reviewed by Cllr Gould and answers generated to the more general non contentious issues. Other more difficult questions need to the reviewed by Councillors and responded to.
1. SPEED LIMIT AND NEW BUILDINGS IN YETMINSTER

10.1 Cllr Gould highlighted that the 30mph limit is on the cusp of the new estate. Enquiry to CCllr Bevan has been made and he indicated it would be very difficult and expensive to move the post. However it was agreed that the Parish Council would ask for the sign to be moved a further 70 metres north. .

10.2 Cllr Gould has reviewed the new estate and was very impressed. Under the building there are water tanks placed to take any excess rain water away.

1. YETMINSTER SPORTS CLUB

11.1 The Clerk was asked to investigate if there was a water leak at the Sports Club by Ken O’Donnell, Treasure of the Sports Club in light of the high water bill. Wessex Water contacted and they indicated that they would review within 5 days. Awaiting response.

1. WEBSITE

12.1 The Web Working Group met and have agreed an operating statement that will be posted on the website. It was resolved “THAT THE PARISH COUNCIL ADOPT THE OPERATING STATEMENT RECOMMENDED BY THE WEB WORKING GROUP”. Proposed; Cllr Gould 2nd Cllr Knight. Unanimously agreed.

1. SPEED CAMERAS

13.1 Cllr Knight and team have started working on the road once more.

1. ELECTIONS 7TH MAY 2015

14.1 Councillors to review nomination pack and complete as appropriate. Nominations may be submitted on or after the 16 March 2015 and the deadline for their receipt in the Elections Office will be **4pm on Thursday, 9th April 2015**. Forms and completion discussed and if any help in completing please contact the Clerk.

1. CORRESPONDENCE.

15.1 Local government financial settlement consultation email circulated

15.2 Sherborne Area Housing Forum Agenda & Minutes circulated.

15.3 Peoples Health Trusts

15.4 Calendar of DAPTC courses circulated.

15.5 Dorset Highways' Provisional Capital Programme 2015/16

15.6 DAPTC Chief Executive's Circular

15.7 AGM Sherborne branch of CPRE

15.8 SAP Quarterly Report for February 2015

15.9 The Care Act - County Council consultation

15.10 DAPTA emailing reminding Councillors to use website.

15.11 WEST DORSET, WEYMOUTH & PORTLAND LOCAL PLAN MAIN MODIFICATIONS CONSULTATION

15.12 Mobile Library Schedules

15.13 Dorset County Council release - Early hours street light switch-off begins in Western rural areas

15.14 SAP Agenda & Minutes.

15.15 The Care Act - County Council consultation

15.16 Road closure 14th April for 6 hours on Chetnole Road.

15.17 Temporary Speed Restriction – Temporary 40mph speed limit, Brister End, Yetminster to aid workmen, Wessex water.

15.18 Adoption of the Somerset Minerals Plan: Development Plan Document up to 2030

15.19 New water main at Brister End, letter received by Cllr Gould.

1. LATE ITEMS

16.1 It was agreed that the Clerk would request from Highways that bollards be placed on the pavement on the island where Melbury Road and Thornford Road meet. This is to deter vehicles parking up on the pavement. If the Parish Council make this request, Oliver Letwin MP as indicated he would support this action.

1. ITEMS FOR NEXT MEETING
2. DATE OF NEXT MEETING

18.1 It was agreed that the format for the next Village Meeting would be to invite organisations within the village to make a short 2 minutes presentation.-

**7PM 15TH APRIL 2015.**

**PLEASE NOTE THAT THE MINUTES CAN BE VIEWED ON THE WEBSITE AT**

http://yetminsterparishes.gov.uk/