Y E T M I N S T E R & R Y M E I N T R I N S E C A

**P A R I S H C O U N C I L**

**MINUTES**

For Meeting Held At St Andrew's School On

21st January 2015 At 7.30pm

PRESENT: Cllr Gould, Cllr Hentley, Cllr Knight, Cllr Kellar, Cllr Plaice, Cllr Parfitt, Cllr P Lawrence, Cllr Perelejewski, Cllr Wills the Clerk and 5 members of the public.

#  OPEN TO THE PUBLIC – no comment.

It was agreed to discuss the proposal from the Yetminster Youth Club of gifting money held by the Youth Club to Yetminster & Ryme Intrinseca Parish Council. A letter had been received from Mr Sibling Treasurer of the Club with the proposal of gifting £3953.87 to the Parish Council. The Youth Club closed in 2004 and the money has been dormant for some time. It was agreed that the Parish Council would take responsibility for the money, ring fencing it for projects for the young, the money to be distributed at the discretion of the Parish Council. Mr Sibling and his committee were thanked for their contribution.

1. APOLOGIES – DCllr M Lawrence, Nigel Engert.
2. MINUTES OF LAST MEETING
	1. It is recommended "THAT THE MINUTES OF THE MEETING HELD 19TH NOVEMBER 2014 BE APPROVED AND SIGNED BY CHAIRMAN”. Cllr Lawrence queried the abbreviation SHLAA in the previous minutes and asked that such abbreviations not to be used without explanation. This proposal was accepted by the Chairman. It was agreed to accept the minutes as they stand, Proposed: Cllr Gould, 2nd: Cllr Knight, Minutes agreed.
3. DECLARATION OF INTERESTS. –
	1. Cllr Perl & Cllr Parfitt – Allotments
	2. Cllr Wills & Cllr Hentley – Boyles Trust.
4. CO-OPTION OF PARISH COUNCILLOR.
	1. Unfortunately Mr Clarke was not present to be co-opted and it was felt not appropriate to do so in his absence.
5. TRAINING – updates available from Clerk.
6. NIGEL ENGERT TO DISCUSS SHERBORNE AREA PARTNERSHIP.
	1. Mr Engert sent his apologies, it was agreed to invite him to speak at a future meeting.
7. FINANCES
	1. The computer used by the Clerk for the Parish Council is no longer operational. At present the Clerk is using another computer to good effect. It was agreed that a contribution of £100 be given to Cam Vale Parish Council for use of their computer, the situation to be evaluated next year.
	2. Demand for precept of £10488.00 made to WDDC.
	3. Two invoices received and paid for from Banshee Technology, payment was agreed via email. One for £450 in respect of development of Website and one £380 in respect of Parish Plan.
	4. The Department for Communities and Local Government has confirmed that the appropriate sum for parish councils for the purposes of section 137(4) (a) of the Local Government Act 1972 (“1972 Act”) for 2015-2016 is £7.36. This is the amount that results from increasing the amount of 2014-15 (£7.20) by the percentage increase in the retail index between September 2013 and September 2014 (of 2.26%), in accordance with Schedule 12B to the Act. This figure is the maximum per head of population that the Council can give in grants.
	5. Invoice from Postbox Shop Ltd for postboxes for Parish Plan of £112 received and payment agreed unanimously.
	6. Invoice from Remus for printing of Parish Plan consultation for £340.80 received and payment agreed unanimously.
	7. Cllr Perelejewski payment for expenses of fence repairs at £33.13 were agreed. Allotment rent of £6 to be deducted giving a total cheque amount of £27.13
8. PLANNING
	1. Works to Trees Consultation WD/CA14/00410 THE THATCHED COTTAGE, QUEEN STREET, YETMINSTER, Surgery to 1No Silver Birch.
	2. Cllr Kellar had made further enquiries regarding application on footpath over Battens land. Four different applications have been made through an agent for the Batten family. Vanessa Penny at WDDC has attempted to explain that the purpose of this is to stop any historical access being viewed as allowing the existence of a permanent footpath.
	3. Applicants for the New Hastoe Homes, list circulated and response made in reply. DCllr Lawrence written report indicated that a footpath will be built from the speeding point to the village and that the bungalow for disabilities has been allocated.
	4. Cllr Kellar asked if there was official application for extension at the abattoir. The Clerk is not aware of any official application.
9. VILLAGE MAINTENANCE
	1. Clerk identified blocked drain/gully on the dorsetforyou website (the area to the south east side of Bow Bridge about 100 yards back where there was flooding) and asked for a check to be done. Ref No: 1028832. A works order has been raised prior to this enquiry for the gullies to be jetted and the ditch to be cleared. Cllr Hentley felt that there is still a problem at Bow Bridge. Cllr Gould indicated that this is a problem with the land owner not clearing the wood.
	2. Cllr Hentley update the PC on his enquiry regarding ownership and registration of Parish Council Land. Meadens Open Space is registered. The Sports Club and Allotments are not registered and the only way to register is online. The Clerk explained that the issue was that there were no deeds available to prove ownership, she had explored in the archives and solicitors. It was felt that the lack of deeds would not be a barrier to registering the land online, as other documentation proved ownership Cllr Gould to investigate.
	3. Cllr Gould update the meeting regarding Dorset Community Action and the possibility of some sort of community funding to reopen the shop. There has been investigation of a number of alternatives for opening the shop, however none of them were financially viable. It was felt that all avenues had been investigated but the funding did not add up. Cllr Hentley suggested crowd funding as a possibility for the applicant interested in opening the shop. A full explanation will appear in the March WVM
	4. The Clerk has emailed DCllr Lawrence regarding supply of bins within Yetminster as Dorset Waste Partnership are doing a consultation on street cleaning and not putting in any further bins until this has been completed. Awaiting response from DCllr Lawrence. Cllr Hentley reported the failure of Dorset Waste Partnership to empty a number of the public bins regularly.
	5. The Clerk has contacted Wessex Water regarding the water draining from the inspection chamber opposite Rye Buildings at DT9 6NHThey responded that:-“Our distribution inspector attended on 2 December and advised this is ground water coming out of a BT cover after heavy rain. We also took a sample which confirmed it is not mains water. It may be worth you contacting Dorset County Council (DCC) or British telecom directly to investigate this further.” Highways Officer Notes: HAVE RAISED A SECTION81 ENFORCEMENT NOTICE WITH BT REF:AJL11122014. Clerk has also emailed BT Ref 141207-002886. Cllr Parfitt informed the meeting that BT had been out and done some digging, but unfortunately the situation had deteriorated rather than improved. The Clerk to return to Highways and ask them to investigate as it may become a road safety matter, particularly in view of the school bus being so close to the flooding area. Ref: 1031339.
	6. Letter received from Mrs Ryder complaining about an obnoxious smell handing over Yetminster. She asks that an open letter be placed in the next month magazine about the wrongful burning of horse manure. Since the letter was received Mrs Ryder has informed Cllr Hentley that the nuisance has stopped.
	7. Cllr Gould reported on the ongoing issue of dog fouling. This was commented on by a large number of people during the Parish Plan surgeries. Cllr Gould has written a strong article for the magazine and has a number of posters to be displayed. Cllr Knight indicated that there were no bins around Meadens and had been asked for the provision of specific dog waste bins. It was explained that normal bins were sufficient as long as the mess was placed in a bag. The Clerk to chase the process of acquiring bins within the village from DCllr M Lawrence.
10. PARISH PLAN
	1. David Torrence updated the meeting:- It has been another busy month for the working group with the need to sort out the Collection Boxes, the distribution of the Consultation documents and the surgeries but we feel we are now there (have I said this before!). As chairman I am grateful to all those who helped with the process particularly as the day chosen for distribution was one of the wettest for some time.

 The consultation process will end on Friday 23rd and we are now in the process of collating the results so that we can finalise everything ready for approval by the Council prior to printing of the two documents. A number of interesting comments have been made although it is fair to say that the main areas of concern are similar to those identified within the original survey.

 We have noted the comments from the surgeries separately and a resume of these is included.

 Our preliminary analysis of the use of the Parish Website and in particular the Parish Plan pages and the documentation pages and Community Forum is very positive - between 1st December and 18th January there were 694 visits to the Community Forum page and a number of people at the surgeries felt that the new website was very good. Some fine tuning is necessary and we hope to add a Community Notice Board to the forum pages to enable people to put display community information (lost dog etc). A procedure has been drawn up to formalise how the website will operate and is maintained.

 It is proposed that, where comments on the Community Forum pages relate to Council issues, the Forum Webmaster provide an ongoing report to the members so that they can respond and instigate action formally.

 It is felt that it will be too expensive to provide a copy of the finalised Parish Plan to each household although sufficient copies should be produced so that, in addition to the members, Clr Margaret Lawrence and the WDDC etc they can be provided to local organisations and interested parties and available at, for instance, the Gallery and The Ark, The White Hart and at the Coffee Beans morning. Additionally, copies should be available if requested by residents.

 The Working Group would therefore suggest that 150 copies of the A4 Parish Plan be printed and that each household should receive a copy of the prioritised A5 Statements (with an explanatory letter). Approval for this was agreed by the Parish Council.

 Quotations have been received from Remus (our preferred printer) for printing the final documents.- A4 Parish Plan document with colour cover and insert,, 100 @ £216 + VAT ; 150 @ £288 + VAT, A5 Statement of Commitment with colour cover and coloured inserts, 500 @ £344 + VAT ; 600 @ 400 +VAT (NB this figure is to be confirmed) - there is a need to add the cost of printing the explanatory letter and providing an envelope (it is assumed that the document will be hand delivered by volunteers).

 Consideration should also be given to how the final documents are "launched". A tea and cakes or wine and cheese session could be arranged in the school or the Jubilee Hall with static displays and possible some form of Power Point presentations being projected.

 It is anticipated that there will be an overall Parish Plan project underspend and, in addition, there is contingency funding of £200. Under the terms of the WDDC grant half the amount would have to met by the Parish Council.

 **Resume of matters raised at the Surgeries**, 1./ Footpaths: a map to be produced and paths to be kept cleared, 2./ The problem of speeding traffic both in Yetminster and Ryme. 3./ Urgent need for the re-opening of Oak Stores. 4./More village noticeboards required. 5./ The need for village community spirit. 6./ Concern about local development plans. 7./ Query about how the DCA had derived some of its statistics. 8./ Scepticism about the Parish Council responding to the Action Plan 9./Lack of police visibility. 10./Poor state of Meadens field 11.Lack of signage for the Station/businesses off the main road. 12./The remit of any Village Association. 13./ Will there be a Neighbourhood Plan. 14./ Appreciation for the new website and the hope that it will be properly maintained.

 At the end of the report there was a discussion on a further suggestion that the Council may choose to reimburse the Community Project for their development costs of their own website but it was felt that the Council would not wish to do this.

* 1. Cllr Lawrence raised concern that DCllr M Lawrence should have declared an interest with regards to her involvement in the Parish Plan and her relationship to land owners in the community. Other Councillors felt that there was no interest to declare.
1. YETMINSTER SPORTS CLUB
	1. Cllr Kellar has not been able to get hold of the Chairman to find out if there are any issues.
2. WEBSITE
	1. Cllr Perelejewski thanked Simon and everyone for all their hard work. Good hit rate including people from overseas. 3 people have signed up for the news letter. He will keep working with people and publishing the site.
3. SPEED CAMERAS- Update Cllr Knight
	1. There has been one meeting since Christmas and one new member. If the gound is too wet then they do not met as it is too dangerous.
4. CORRESPONDENCE.
	1. Elections for 3 Directly Elected members of Smaller Councils' Committee 2015 forms circulated for anyone who wishes to be nominated.
	2. Discussed finding new Councillors. To approach a number of possible candidates. David
	3. Weekly planning and delegated lists circulated
	4. Agenda & Minutes Sherborne area housing forum circulated.
	5. Dorset Community Action AGM details circulated.
	6. Find out more about how the NHS is working in Dorset.
	7. Email regarding Household Recycling Centre consultation circulated.
	8. Email from DAPTC with information regarding
	9. the second round of the Safer Dorset Fund is now open to receive applications circulated.
	10. SHERBORNE TRANSPORT ACTION GROUP Agenda and Minutes circulated.
	11. STAG minutes circulated.
	12. Dorset Highways: Satisfaction Survey Results circulated.
	13. Dorset Flood Warden Reporting Tool emailed.
	14. Health & Wellbeing Small Grant Scheme in West Dorset email forwarded.
	15. DAPTC Subscription Charges for 2015/2016
	16. Local Council Award Scheme launched
	17. The Dorset Heathlands Planning Framework Supplementary Planning Document 2015-2020 Draft for Public Consultation
	18. Local Government Financial Settlement - Government Consultation & NALC feedback from Ministerial Meetings
	19. Garden Party nominations.
	20. Dorset Best Village 2015
	21. Nominations from the Parish and Town Council Sector for the Queen's New Year Honours List 2016 and the Queen's Birthday Honours
	22. DAPTC Chief Executive Circular 01/2015
	23. Impact of DEFRA funding cuts on support for Dorset’s rural communitie
	24. Copies of Parliamentary Ombudsman papers received from Cllr Scutt.
	25. DAPTC Annual Conference - Wednesday 25th February 2015 at Kingston Maurward.
	26. Election democracy packs information from DAPTC.
	27. NALC feedback from Ministerial Meetings
	28. Local government financial settlement consultation
	29. Ann Partridge requested that the Council consider a footpath from Chapples Lane to the Station.
	30. Thanks was given to Mike Bird for his contribution of setting up a Christmas Tree and lights for the Village.
5. LATE ITEMS
6. ITEMS FOR NEXT MEETING

16.1 Update on water seepage point 9.5.

1. DATE OF NEXT MEETING – Wednesday 11th February 2014.