

YETMINSTER & RYME INTRINSECA PARISH COUNCIL

MINUTES

For Meeting Held At St Andrew's School On
4th July 2018 At 7.30pm

Present:, Cllr Goater, Cllr Knight, Cllr Kellar, Cllr Plaice, Cllr Parfitt, Cllr Torrance, Cllr Lafferty, Cllr Hentley, Cllr Perlewski, CCllr Penfold, DCllr Lawrence, the Clerk and 4 members of the public.

<p><u>OPEN TO THE PUBLIC</u> Cllr Lawrence – reported news from Dorset Council’s Partnership.</p> <ul style="list-style-type: none"> • Shadow Dorset Council Rebecca Knox leader of DCC has been elected as leader of the Shadow Council. • DC Partnership has won an award for Workforce Transformation. • Household enquiry forms will be delivered for 31st July for residents to register on the electoral role. Returns can be done via paper, online, text or phone before August 14th. • Dorsetforyou migration is complete and the old website has been turned off, broken links are being mended. • Planning validations continue to improve with times down to two weeks across all three authorities. • For the New Council in 2019 the proposed warding arrangements consultation due in mid-July to end August, Yetminster of 3857 on the role will have 1 member, and Sherborne Rural 3721 will have one member. • Meadow Farm planning application is going to Committee. Councillors were invited indirectly to attend a site meeting with the Agent and owner. 	All
<p>1. APOLOGIES - Cllr MacLeod Ash</p>	
<p>2. MINUTES OF LAST MEETING 2.1 The minutes were unanimously agreed and signed by the chairman.</p>	All
<p>3. DECLARATION OF INTERESTS 3.1 Boyles – Cllr Hentley 3.2 Allotments -Cllr Perlewski</p>	All
<p>4. FINANCES 4.1 KTD Gardening Invoice 1027 - £210. 4.2 Banshee Technologies £75.00 4.3 Dorset Planning Consultant Ltd £660.00 – NP. Councillors collectively approved invoices unanimously. 4.4 Cllr Parfitt proposed that £18,000 from the main account be moved to the reserve account. 2nd Cllr Goater. Unanimously agreed. 4.5 Cllr Parfitt requested that the Finance working group meet to plan for the future. He explained the thinking behind management of the reserve account. With proposal to be brought to the September meeting. 4.6 Sports Club money is still outstanding, Cllr Goater is chasing up the</p>	Clerk Finance Group

outstanding money with Andy Gatehouse.	Cllr Goater
<p>5. PLANNING</p> <p>5.1 Planning Consultation WD/D/18/000480 1 THORNFORD ROAD, YETMINSTER, SHERBORNE, DT9 6LW. No objection</p> <p>5.2 Planning Consultation WD/D/18/001076 LOWER COVEY, CHAPEL LANE, YETMINSTER, SHERBORNE, DT9 6LJ. No objections, materials to reflect local materials.</p> <p>5.3 Decision Notice WD/D/17/002384 MEADOWAY, CHETNOLE ROAD, YETMINSTER, SHERBORNE, DT9 6HQ – Approval of Planning Permission Given.</p> <p>5.4 Meadoway Barn application, if Councilors receive a formal application for a site visit then they will respond accordingly.</p>	All
<p>6. ALLOTMENTS</p> <p>6.1 Plot 17 needs to be reviewed as it is in need of attention.</p>	Cllr Kellar
<p>7. NEIGHBOURHOOD PLAN</p> <p>Cllr Torrance reported that the group had now submitted their 3rd application for funding towards the cost of producing the Neighbourhood Plan and were awaiting approval for this. The grant being sought in 2018 amounted to £7,400 inc VAT and a further application for funding, to complete the plan, will be made in the new financial year. This took the total above the £9000 maximum of the grant regime, but they were hoping to draw down on additional grant funding to cover the shortfall.</p> <p>An issue, following the Call for Sites (where landowners were asked to submit their proposals for land that could be developed), was how to continue with this initiative. They had decided to hold an “Open Day” on Saturday July 7th at St. Andrews School Hall between 10.00am and 4.00pm and a number of members had shown a willingness to help and they were grateful for this. This would enable the community to see the sites that had been identified as potentially suitable for development and information would be available on each site as well as an opportunity for people to give their feedback.</p> <p>The Strategic Environmental Assessment Scoping Report (SEA) – a requirement under European Environmental Legislation that assessed the potential damage or new development - had now been sent out to the relevant consultative bodies for them to “formally” respond and it was hoped to also be able to display parts of this.</p> <p>Allowing time for the statistical analysis of the data obtained from the Open Day, and for the consultees to comment on the SEA, they hoped to be able to engage with landowners in the middle of August, with the intention being to finalise the assessment and selection process in early September whilst, at the same time, moving forward with other elements of the Plan.</p> <p>The Neighbourhood Plan pages on the Parish website, together with articles in the WVM and the dedicated Neighbourhood Plan website and Facebook page continued to be used to provide information on their progress.</p>	Cllr Torrance
<p>8. DATA PROTECTION - GDPR</p> <p>8.1 Cllr Perlewski has reviewed the guidelines provided by DAPTC and proposes that they are adopted and documents put on the website. A</p>	Cllr Perlewski

<p>GDPR checklist to be signed by all Councilors and given to Clerk. It was agreed that the GDPR statement provided by Simon Nash would be adopted for the website</p>	
<p>9. WEBSITE</p> <p>9.1 Cllr Perlewski has had a positive meeting with the working group. It was agreed that</p> <ul style="list-style-type: none"> • They will remove the calendar and adopt the Wriggle Valley Calendar as a link. • They will create an events page for more detailed information. • Take down the forum as they now have a Facebook page. • Sharing login credentials has been stopped. • Suggested purchase of an SSL certificate which will enable google search to find the website more easily at an annual fee of \$60 • Simon Nash to do GDPR for the website. • The pages will be changed and a policies page added. • Minutes & agenda pages to be modernised. • Business pages too long and to be streamlined. • They reviewed a new platform but this is expensive so it was agreed to continue with it as it is but just to tidy up. <p>It was proposed that a maximum of £100 be paid for a certificate and up to £200 for redesign of the website. Proposed: Cllr Perlewski. 2nd Cllr Kellar. Unanimously agreed.</p>	<p>Cllr Perlewski</p>
<p>10. PLAY AREA</p> <p>10.1 Cllr Kellar has planned to do a trial area of filling rubber safety matting, but due to circumstances has not been able to action at present but it is ongoing.</p> <p>10.2 Monthly inspection by Cllr Kellar due.</p>	<p>Cllr Kellar</p>
<p>11. PROVISION OF DEFIBRILLATOR</p> <p>11.1 Cllr Hentley will provide information at the next meeting having discussed with interested parties.</p> <p>11.2 It appears that the public house is looking into providing a defibrillator.</p>	<p>Cllr Lafferty & Cllr Hentley</p>
<p>12. UPDATE OF TELEPHONE BOX</p> <p>12.1 On going.</p>	<p>Cllr Goater</p>
<p>13. CORRESPONDENCE</p> <p>13.1 West Dorset, Weymouth & Portland Local Plan Preferred Options</p>	<p>All</p>
<p>14. LATE ITEMS</p> <p>14.1 It was reported that the new trains are operating.</p> <p>14.2 West Dorset have completed review of local plan and it is due for consultation. Summary will be reviewed by Cllr Torrance and brought to Council if of interest.</p> <p>14.3 Cllr Torrance requested provision of storage for neighbourhood plan paperwork. Clerk indicated that there are Dorset Archiving facilities for documentation that needs to be held indefinitely.</p>	<p>All</p>

<p>14.4 Cllr Lafferty asked if planners have liaised with the school regarding new development at Folly Farm. It is understood that they are keen to engage with school.</p> <p>14.5 Cllr Hentley proposed that the Council invest in an amplifier for the conducting of the meeting. Cllr Knight to investigate in a system and report back to Council.</p> <p>14.6 Sports club now open but the formal event will be on the 13th. It was agreed that for compliance with their lease that they should attend and report at the September, January and May for the open to the public section.</p> <p>14.7 Cllr Goater circulated information about the merging of the Devon & Cornwall Police and Dorset Police Merger online Survey and encouraged Councillors to complete.</p> <p>14.8 Neighbourhood Watch – PCSO Mark Jones agreed will come and talk to the village in September. The Clerk has received a response from the Crime Commissioners letter regarding concerns about the recent fires in the village.</p>	
<p>15. DATE OF NEXT MEETING – 5th September 2018</p>	<p>All</p>