

**YETMINSTER & RYME INTRINSECA
PARISH COUNCIL
MINUTES**

For Meeting Held At St Andrew's School On
5th September 2018

Present: Cllr Parfitt, Cllr Footner, Cllr Torrance, Cllr Perlejewski, Cllr Goater, Cllr Knight, Cllr Hentley, Cllr Kellar.

<p><u>OPEN TO THE PUBLIC</u></p> <p>1. Sports Club representatives Michael, Lee and Jemma (Names were not given) reported on activities at the Sports Club with their big opening on the 1st July 2018. They have received great support from the community and now have over 200 members. With the bar and Sports activities being rejuvenated. They went on to report on future planned activities. The Club are looking into changing the license to that of a full premises license. There are ongoing problems with dog fouling. Councilors discussed the potential of a full dog ban in the form of a Public Space protection order, if the problems cannot be resolved. The club are being conscientious in making sure that members are abiding by the rules of the club and the 2 complaints they have received have been resolved amicably. The Ocean fire invoice remains outstanding. Cllr Goater to review and arrange payment.</p> <p>2. Cllr Penfold reported that the new unitary authority will be in place in May. There is a shadow Council and executive committee in place who are managing the transaction, but no decisions have been made. The new authority will be called Dorset Council. Cllr Penfold remit is Leisure. It was reported that Dorchester Market is staying at the same location. A new newsletter is being produced and circulated via email about the new authority.</p> <p>3. Mrs Jubb raised concerns about the lack of support for Speed watch, with only 3 volunteers and lack of co-ordination from the Council. Cllr Footner will engage with Ryme residents to encourage volunteers. The Speed Camera is not working effectively, Cllr Knight will review the camera and get it checked out and Cllr Goater is going to take back the coordination of Speed watch.</p> <p>4. Mr Jubb asked if the Council had been notified of road closure at Brister End – The Clerk was not aware of any notification</p> <p>5. Mr Jubb raised complaints about numerous rumors being circulated in the village about the allotment, play area and sports club, known as “Hamcrate”. He reported from his email listing all the rumors and expressed his general disapproval of how the Parish Council managed the rumors and their decision making process. It was suggested that a noticeboard be placed at the allotment area as a form of communication.</p> <p>6. Cllr Parfitt felt that it would be useful for residents to be aware of the correct wording from the will of Thomas King regarding his bequest to Yetminster Parish Council for the field “Hamcrate”, and thereby dispel many of the rumors that were being perpetuated about the land and the authority of the PC. - “I hereby devise (free of all duties) to the Parish Council of Yetminster in the said County of Dorset my freehold close of land situate in the parish of Yetminster aforesaid called “Hamcrate” for the benefit of the inhabitants of the said Parish of Yetminster”.</p>	<p>Cllr Goater</p> <p>Cllr Knight, Cllr Goater</p> <p>Cllr Torrance</p>
<p>1. APOLOGIES – Cllr Plaice, Cllr Lafferty,</p>	
<p>2. MINUTES OF LAST MEETING</p> <p>2.1 The minutes were unanimously agreed and signed by the chairman.</p>	<p>All</p>
<p>3. DECLARATION OF INTERESTS</p> <p>3.1 Boyles – Cllr Hentley</p> <p>3.2 Allotments -Cllr Perlejewski, Cllr Parfitt</p>	<p>All</p>
<p>4. TRAINING – no changes</p>	<p>All</p>
<p>5. FINANCES & GRANT AID</p> <p>5.1 Remittance Advice from Groundwork UK - £7362.00. It was agreed that this money would be transferred to the Neighbourhood Bank Account. Cllr</p>	<p>All</p>

<p>Goater to review other monies that will be transferred to this account and inform the Clerk to arrange.</p> <p>5.2 Invoice from Clerk for expenses as presented £109.56.</p> <p>5.3 Cllr Parfitt reported that the Finance Sub Committee had meet and agreed that the Clerks salary would be raised by 2% in line with public sector pay rises. They had also discussed responsibilities of CC and DCC that may be passed to PC and what economic impact this might have on the PC Precept demand. No decisions regarding this were made.</p> <p>5.4 Invoices for Yetminster Jubilee Hall for NP - £84.</p> <p>5.5 Expenses to Cllr Knight £40.82 for printing costs for the draft NP document</p> <p>5.6 Invoice from Dorset Planning Consultants £660.00 for Strategic Environmental assessment scoping report.</p> <p>5.7 Expenses £183.40 Payable to David Torrance for costs to produce panels/ documents for NP Open Day</p> <p>5.8 Invoice £660.22 (inc VAT) Payable to Dorset Planning Consultants Ltd for 1st payment of contract for advice and support to the NP Group.</p> <p>5.9 Invoice for £14 – Payable to Yetminster Jubilee Hall for Trim Room Booking for the NP Group</p> <p>5.10 Invoice £42 for Hall hire for Folly Farm meeting.</p> <p>5.11 Invoice for £100 Banshee web hosting for website hosting.</p> <p>5.12 KTD invoice -£495 for maintenance.</p> <p>All invoices unanimously approved. With payment for Neighbourhood Plan invoices to be paid from Neighbourhood Plan account and all others from standard current account.</p>	
<p>6. ASSETS DCC AND WDDC</p> <p>6.1 The Clerk reported that she had made enquires about what assets CC and DCC held within the parish of Yetminster and Ryme Intrinseca. There appeared to be no assets recorded.</p>	
<p>7. PLANNING</p> <p>7.1 Planning Committee Notification WD/D/18/000555 MEADOWAY, CHETNOLE ROAD, YETMINSTER, SHERBORNE, DT9 6HQ</p> <p>7.2 Planning Consultation WD/D/18/001139 LAND ADJACENT FOLLY FARM, THORNFORD ROAD, YETMINSTER – As a statutory consultee, the Parish Council had commented on the planning application in relation to the reserved matters. Concerns have been expressed in relation to the character and design of the proposed development, the mix of house types proposed, privacy and amenity, landscaping and pedestrian routes and parking areas. The Council has also pointed out to the Planning and Environmental Health Officers at WDDC that consideration ought to be given to specifying hours of work and controls over potential pollution from the construction work.</p> <p>It is understood that the County Highways Officer also has a number of concerns as does the Crime Prevention Officer. Wessex Water have indicated that the downstream sewer network has limited capacity and they may need to plan and construct improvements to accommodate any permitted development.</p> <p>The developer, although concerned that the Parish Council is objecting, have indicated that they continue to be keen to work with us to resolve potential areas of conflict.</p> <p>7.3 Decision Notice WD/D/18/000555 MEADOWAY, CHETNOLE ROAD,</p>	All

<p>YETMINSTER, SHERBORNE, DT9 6HQ – Approval of planning permission given.</p> <p>7.4 Decision Notice WD/D/18/001076 LOWER COVEY, CHAPEL LANE, YETMINSTER, SHERBORNE, DT9 6LJ - Approval of listed building permission given</p> <p>7.5 Decision Notice WD/D/18/000480 1 THORNFORD ROAD, YETMINSTER, SHERBORNE, DT9 6LW – Approval of planning permission given.</p>	
<p>8. ALLOTMENTS</p> <p>8.1 Allotment Pond fencing was discussed. There is an issue with Sussex Farm properties indicating that they own 1metre from their fence boundary into the allotment area. As a result fencing the area will be problematic as the ground is unstable. Mr Dyer will review pricing for the fencing and report back to the PC.</p> <p>8.2 Cllr Goater will draft a letter for households so that the boundary can be determined.</p> <p>8.3 Cllr Torrance will review pricing for a noticeboard at the Allotment site and bring to the next PC.</p> <p>8.4 Cllr Goater will respond to Paul Hollicks email/letter regarding pond safety concerns.</p>	<p>KTD</p> <p>Cllr Goater</p> <p>Cllr Torrance</p> <p>Cllr Goater</p>
<p>9. NEIGHBOURHOOD PLAN</p> <p>Cllr Torrance reported that the “Open Day”, held in St Andrew’s School Hall at the beginning of July, was felt to have been a useful exercise with over 100 people attending. A series of panels had summarized the background to the Neighbourhood Plan, outlined the assessment criteria and described, together with maps and photographs, the identified potential sites.</p> <p>Extracts from the Strategic Environmental Assessment Scoping Report (SEA) had also been available and people had indicated their preferences on the sites on a questionnaire which also included questions on this report. Good use had been made of a Comments Board and the feedback from this and from the questionnaire, will it was hoped be very useful.</p> <p>The Neighbourhood Plan Group was now in the process of reviewing all the information and once the analysis had been completed, landowners would have the opportunity to discuss their proposals with the intention being to finalize the assessment and selection process in September.</p> <p>The Pre-Submission plan document continued to progress, and a number of the statutory consultees had now commented on the SEA and the consultant was working to update the scoping report to take these into account.</p> <p>Cllr Torrance indicated that he had stood down from the role of Chairman and that this had been taken up by John Greenwood. Cllr Torrance will still be involved with the Plan and had taken up the role of Secretary. He will continue to represent the YRIPC on the Steering Group.</p>	<p>Cllr Torrance</p>
<p>10. YETMINSTER SPORTS CLUB</p> <p>10.1 Mr Barfoot has emailed final accounts to Councillors to review and arrange the final transference of funds from the old Sports club to PCC</p>	<p>Cllr Kellar</p>
<p>11. DATA PROTECTION – GDP</p> <p>11.1 Cllr Perlejewski has circulated 4 documents that Councillors need to review and approve at the next meeting.</p>	<p>All</p>
<p>12. WEBSITE</p> <p>12.1 Cllr Perlejewski reported that August had seen 538 uses, 47% only used one page. The most popular pages are the minutes, noticeboard and</p>	<p>Cllr Perlejewski</p>

<p>sports club. 15 items get over 50 hits in a two month period. The web site group have made a few changes. The PC gave agreement to £300 being spent on the website to update things however it appears that the cost will be more in the region of £400. Cllr Perlejewski proposed that the increased cost is accepted. Unanimously agreed.</p>	
<p>13. THE POUND 13.1 Cllr Goater continues to investigate.</p>	<p>Cllr Goater</p>
<p>14. PROVISION OF DEFIBRILLATOR</p> <p>Cllr Lafferty reported that "The plan, as you know, is to place a defibrillator on the rear or side wall of the pub (Blanche thinks this gets around the need for listed buildings consent that would be needed if it goes on the front). As long as there is a sign at the front of the pub indicating this, and there is access, there is no problem. As of this morning, they have raised over 1.5K, which is fantastic! I am also looking into a grant from a local business, but I don't want to say any more at the moment as I'm not sure it'll come to fruition. The plan is that any money they make over the amount required, would be put aside to pay for the annual charge. For anyone that hasn't seen it, The White Hart are running a race night on Saturday October 20th to raise funds.</p> <p>I have been communicating with Community Heartbeat Trust and they have given me a choice of three defibrillators. I have contacted South West Ambulance Service NHS Foundation Trust (SWAST) and they use either a Zoll (most expensive) or G5 (cheapest). The main difference is the charge time for each shock (either 8 or 10 seconds, which can seem like a very long time in an emergency), the presence of pediatric pads (not necessarily needed on advice of SWAST) and other bits and pieces that come with them (scissors, razor, etc). The entire packages (defibrillator and cabinets) range from £1770.00 to £2320.00. It is an UNLOCKED cabinet, which is what is recommended by SWAST. I have asked Community Heartbeat to quote for managed solutions. I feel the managed solution is the way forward as it includes replacement consumables (if needed), insurance for the defibrillator and cabinet, and third party liability insurance (covers if a third party gets injured or killed by incorrect use of the defibrillator in a rescue attempt). It also includes post event counselling (not sure if anyone has been part of a resuscitation attempt, but it's brutal. If it was a friend or family member, it would be horrific, even if the outcome was positive). It also includes an annual service. As a village, we are responsible for weekly and monthly testing. Reporting is via the WebNOS system, which is included in the price. The managed solution is £135 per year plus VAT for the cheaper two packages and £165 per year plus VAT for the Zoll. Although, I'm not sure if we can get VAT exemption as a Parish Council?</p> <p>The initial term is for 4 years. After this time, we can either purchase the defibrillator and cabinet for £1, or continue with the managed solution. We need to be aware that we are likely to need to replace the defibrillator after 10 years as they are only guaranteed for this length of time. Batteries last 4-5 years on average.</p> <p>With regards to a second defibrillator... I'm loathe to rush into it as I'm not sure where the best location would be (particularly with the Folly Farm development in the pipeline) and it's a lot of money to spend at one time! I feel that we should look at the use of the defibrillator (and the location of use) over the next couple of years and this would give us a better idea of where to site it. Obviously, if it becomes clearer sooner, we can look into getting one.</p>	<p>Cllr Lafferty & Cllr Hentley</p>

<p>The plan is to hopefully have one by Christmas and I think we're on target with the fundraising.”</p> <p>It was agreed by Council that in principal they would be prepared to cover the costs of yearly maintenance. Unanimously agreed.</p>	
<p>15. UPDATE OF TELEPHONE BOX</p> <p>15.1 Paul Hollick has requested that the cubs/scouts might support the painting of the telephone box. – Proposed Cllr Goater Unanimously agreed.</p>	Cllr Goater
<p>16. CORRESPONDENCE</p> <p>16.1 West Dorset, Weymouth & Portland Local Plan Preferred Options</p> <p>16.2 ROAD TRAFFIC REGULATION ACT 1984, TEMPORARY FOOTPATH CLOSURE, NO. 1, YETMINSTER TO NO 4.</p> <p>16.3 ROAD TRAFFIC REGULATION ACT 1984, TEMPORARY ROAD CLOSURE, BIRCH LANE, YETMINSTER</p> <p>16.4 WEST DORSET, WEYMOUTH & PORTLAND LOCAL PLAN REVIEW (e) – GENERAL</p> <p>16.5 Ministry of Housing confirmed Neighbourhood Planning Briefing 13th September</p> <p>16.6 Letter to Network Rail re parking at station.</p>	All
<p>17. LATE ITEMS</p> <p>17.1 Cllr Knight has circulated costings for a PA system - £69 for each microphone. Details to be reviewed and proposal made for the next meeting.</p> <p>17.2 Road traffic signs that are within the villages that are covered by vegetation are to be cleared by KTD.</p> <p>17.3 Trial repair of rubber tiles at the play area to be continued. Clerk to order with advice of delivery address to be sourced.</p> <p>17.4 Cllr Kellar informed the meeting that he was resigning as Councillor as he was planning to move out of the area. Thanks were given for his support and hard work to the community and Parish Council.</p> <p>17.5 Cllr Perlejewski agreed to put an article in the Wriggle Valley Magazine regarding the continued problems of dog fouling at the Sports Club.</p> <p>17.6 KTD was asked to clear the fallen branches and make safe around the trees at Meaden’s Open Space. Cllr Goater and Cllr Knight to review the area.</p> <p>17.7 Cllr Footner has had complaints that residents have been asked not to use the public footpath. KTD, Cllr Footner, Cllr Knight and Cllr Goater to investigate. Cllr Torrance to review planning consent.</p> <p>17.8 Neighbourhood Watch – PC Jones coming on the 18th September to talk on this but is not able to attend now and will rearrange.</p>	<p>All</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr Perlejewski</p> <p>Cllr Goater Cllr Knight Cllr Footner</p> <p>Cllr Goater</p>
<p>18. DATE OF NEXT MEETING - 3rd October 2018</p>	All