

YETMINSTER & RYME INTRINSECA PARISH COUNCIL

MINUTES

For Meeting Held At St Andrew's School On
7th February 2018 At 7.30pm

Present:, Cllr Goater, Cllr Knight Cllr Parfitt, Cllr Perlejewski Cllr Kellar, Cllr Plaice, Cllr Torrance, Cllr Hentley, Natalie Laffety, Sue Footner, DCllr Legg, CCllr Penfold, the Clerk and members of the public.

<p><u>OPEN TO THE PUBLIC</u></p> <p>A resident asked about improvement of the Play ground facilities in the village. Cllr Goater indicated that this was being discussed but was a long term project and potential costs would be in the region of £50,000 to £70,000 to update the facilities. Money for this would have to be sought from outside the precept.</p> <p>The same resident asked that 20mph speed signs be placed on the road by the school. Cllr Goater agreed to raise this question with highways but as there was no history of accidents, in times of financial constraints the outcome would most likely be negative.</p>	All
<p>1. APOLOGIES - Cllr Cooper, Cllr MacLoud-Ash, DCllr Lawrence</p>	
<p>2. MINUTES OF LAST MEETING</p> <p>2.1 The minutes were unanimously agreed and signed by the chairman with the amendment at point 9.1."that at this time, it is not possible to say how long this will take as there are a number of factors that we do not have control of.</p> <p>Proposed: Cllr Goater, 2nd Cllr Knight, voted for unanimous.</p>	All
<p>3. CO-OPTION OF COUNCILLOR</p> <p>3.1 It is recommended that Mrs Natalie Lafferty be co-opted onto the Parish Council to represent Yetminster and Sue Footner to represent Ryme Intrinseca. Both agreed to sign the Declaration of Acceptance and to abide by the Code Of Conduct. Business Interest Declaration Forms completed. Proposed: Cllr Goater, 2nd Cllr Plaice and unanimously agreed</p>	All
<p>4. DECLARATION OF INTERESTS</p> <p>Cllr Parfitt, Cllr Perlejewski – Allotments Cllr Hentley – Boyles Trust</p>	All
<p>5. TRAINING – please contact the Clerk for any training.</p>	All
<p>6. FINANCES & REGULATIONS</p> <p>6.1 The PC reviewed the Financial Regulations and agreed they are appropriate.</p> <p>6.2 The PC have reviewed the Standing Orders and asked the Clerk to amend to incorporate the use of emails, to review at the next meeting and confirm suitability.</p> <p>6.3 The Clerk updated the PC on the new regulation audit requirements.</p> <p>6.4 The Clerk has contacted the Bank of Ireland and is waiting for a response regarding closure of the account and transfer of funds to Lloyds.</p> <p>6.5 Financial accounts were circulated to Councillors to review and a final end of year accounts will be made available after March 2018.</p> <p>6.6 The Clerk has contacted Tony Hurley, WDDC regarding S106/CIL monies but has not received any response. Cllr Legg was asked to chase and ask for a 6 monthly update to the PC to be actioned.</p> <p>6.7 Grass cutting contract amended was circulated and the draft agreed as a final tender document. Advertising for tender application to be made via the website. 3 quotations to be received and determined at the next PC meeting. .</p>	All

<p>6.8 Invoice from Clerk for expenses. £106.72 approved.</p> <p>6.9 Request for Precept demand of £15,901 submitted.</p> <p>6.10 KTD invoice £610 paid.</p> <p>6.11 Training Budgeting and Precepts DAPTC £35.00.</p> <p>6.12 Statement £414.65 from Wessex Ground Services Ltd.</p> <p>6.13 Invoice from Banshee Technologies for email hosting £15.00</p> <p>6.14 Refund of £1607.93 to Groundworks UK from the Neighbourhood Grant to be actioned. This is money that has not been spent from the grant during the time allocation.</p> <p>6.15 All payments Proposed: Cllr Parfitt, unanimously agreed.</p>	
<p>7. COUNCILLORS ROLES AND RESPONSIBILITIES - Cllr Goater will review taking into consideration new councillors</p>	
<p>8. COMPLAINTS PROCEDURE – ongoing project.</p>	
<p>9. PLANNING</p> <p>9.1 Planning Consultation WD/D/17/002384 MEADOWAY, CHETNOLE ROAD, YETMINSTER, SHERBORNE, DT9 6HQ - 24/11/17 Cllr Legg asked if this application needed to go forward to Committee – consensus was that this should happen. Letter to be drafted indicating that this should go to committee by Cllr Torrance.</p> <p>9.2 Decision Notice WD/D/17/002330 THE COURT HOUSE, RYME ROAD, RYME INTRINSECA, SHERBORNE, DT9 6JX – Approval of Planning Permission Given.</p> <p>9.3 Decision Notice WD/D/17/002331 THE COURT HOUSE, RYME ROAD, RYME INTRINSECA, SHERBORNE, DT9 6JX - Approval of List Buildings Permission Given.</p> <p>9.4 Decision Notice WD/D/17/002265 RED HOUSE, QUEEN STREET, YETMINSTER, SHERBORNE, DT9 6LL– Approval of Planning Permission Given.</p> <p>9.5 Planning Consultation WD/D/17/002713 FOLLY FIELDS FARM, THORNFORD ROAD, YETMINSTER, SHERBORNE, DT9 6HG –</p> <p>9.6 Decision Notice WD/D/17/002038 GREYSTONES, CHURCH STREET, YETMINSTER, SHERBORNE, DT9 6LG - Approval of List Buildings Permission Given.</p> <p>9.7 Decision Notice WD/D/17/002356 LOWER LIMEFIELD, MELBURY ROAD, YETMINSTER, SHERBORNE, DT9 6LY – Grant of non-material amendment.</p> <p>9.8 Planning Consultation WD/D/17/002767 LAND AT CROSS FARM, HIGH STREET, YETMINSTER – response by 20/1/18</p> <p>9.9 Invite from David Matthews to meet Councilors regarding Folly Farm application. The intention is to involve residents in the decision making process of any development.</p>	All
<p>10. ALLOTMENTS</p> <p>10.1 Cllr Kellar and Cllr Knight have reviewed the allotment area following concerns over abandoned and poorly maintained allotments. It was agreed that abandoned allotments in poor state would be offered at an initial £1 rental for the first year.</p> <p>10.2 With regards to the pond in the corner, quotations for fencing on two sides have been sought.</p> <p>10.3 With regards to the rough ground by the leylandii hedge, it was agreed that this was unsuitable for further allotment development and was usefully utilized as a compass area.</p>	All
<p>11. NEIGHBOURHOOD PLAN Cllr Torrance confirmed that an update had been circulated to the members prior to the meeting and summarized it as follows.</p>	Cllr Torrance

Community consultation re the Vision and Objectives completed with a response rate of 35% which is good for this type of survey

A common query was why 2036 was decided upon as the end date when the original statement indicated 2031? The is because WDDC is undertaking a review of their Local Plan and are working on the premise of housing supply until the new, later date, and we felt that it was sensible to bring the Vision for the Yetminster & Ryme Intrinseca Plan area into line with this.

A number of people have taken advantage of the consultation opportunity and have made additional comments to the various questions

The Steering Group had now produced a working draft of emerging Neighbourhood Plan based on the guidance provided. It is stressed that this is very much “work in progress” and that there is slippage on the programme and the Pre - Submission Version of the Plan, bearing in mind the work still to be done to contribute to it, is unlikely to be ready before September 2018.

The Steering Group have recently undertaken a “Call for Sites” and to date they have had 12 + 4 submissions from landowners outlining their proposals for sites that could be developed within the Parish.

Technical Support from AECOM is available to help with the site assessment process although no decision has yet been made on any of the proposals which will need to be reviewed against various criteria before being adopted.

Part of the NP process is to ask WDDC to decide whether there is a need to undertake a full Strategic Environmental Assessment. Such assessments are intended to “*protect the environment and contribute to the integration of environmental considerations with a view to promoting sustainable development*”. The good news is that WDDC feel that the scale of development likely to be considered is unlikely to have significant effects on the environment and that a full assessment will not be necessary. Further updates will be provided as we continue to progress.

12. YETMINSTER SPORTS CLUB

Cllr Kellar reported regarding the demise of the Sports Club and the request to terminate the lease to revert to the PC. He outlined the financial situation and that any money left over would be held by the PC for maintenance of the Club. It is anticipated that the money would be in the region of £3300.

A number of actions from an emergency meeting of the PC had been agreed

- The PC would accept the termination of the lease and resume responsibility as of 28th February 2018.
- That the PC do not require any additional building work that had taken place since the lease was signed in 1999 to be removed.
- That the plan going forward was to confirm intentions and requirements for ongoing members of the Tennis and Croquet Club.
- Consideration of these members would be incorporated into any forthcoming tender to be submitted.
- That legal advice be sought for the drawing up of a new lease.
- That Battern’s Solicitors would be considered and enquiry into their charitable fund for payment support be investigated.
- That this lease would be shorter in length, to provide sufficient oversight by the PC.
- That a working group consisting of Cllr MacLeod Ash, Cllr Kellar, Cllr Perlewski and Cllr Lafferty would meet to draw up a specification for any tender and thereby the requirements for the lease agreement.
- That Cllr Perlewski would write an article for the Western Gazette outlining potential tender opportunities.
- That Cllr Kellar would track down the Trustees from the original lease and get a written declaration of their agreement to relinquish the lease.
- That consideration of a liquor license be made.

Cllr Kellar
and all
Councillors

<ul style="list-style-type: none"> That consideration of businesses in the locality be made when determining award of new tenders. <p>It was agreed that Cllr Kellar would ask the Sports Club to make a cut of the grass prior to the lease being relinquished by 28th February 2018.</p> <p>Cllr Goater informed the meeting that he was meeting with Fields in Trust to determine if this was an action that the PC wished to complete. He will report back at the next meeting.</p>	
<p>13. SCOUT CLUB LEASE</p> <p>13.1 The Clerk has received the signed copy of the lease from the Scouts and it was agreed that this could be signed on behalf of the PC by the Clerk.</p>	Clerk
<p>14. TRANSPORT OPTIONS</p> <p>Cllr Torrance reported that the Wriggle Valley Transport Group is yet to meet to review the use of the NORDCAT Community Bus Service although it is hoped to arrange this before the end of the month. The NORDCAT manager, Helen Reed, will be asked to attend.</p> <p>NORDCAT are able to provide details of the numbers using the service and these have been requested for the Y&RI Parish Area.</p> <p>A trial Monday service to Sherborne was started before Christmas the intention being that there should be two buses a week to Sherborne and three to Yeovil. Unfortunately, it was not used to any great extent and was in actual fact cancelled on one Monday due to a lack of customers. This may be because it had been not possible to advertise the trial service to any great extent, and the reasons for the lack of success will be discussed at our proposed meeting.</p> <p>Although it appears unlikely that a Monday Sherborne service or further trial will be undertaken the exercise was felt still to have been worthwhile – the feeling was that “at least we tried”.</p> <p>Cllr Torrance reminded the meeting that although the NORDCAT Community Bus is primarily a service for people over 60 it is available for people of all ages who have difficulty using normal public transport for whatever reason including that there is no other service available.</p> <p>It was intended to submit a further report once the meeting with Helen Reed had taken place.</p>	Cllr Torrance
<p>15. WEBSITE</p> <p>15.1 Cllr Perlejewski is planning to meet with the Website Group and Simon from Banshee to update the website. The PC agreed that payment in the region of £20 would be acceptable for this consultation.</p>	Cllr Perlejewski
<p>16. HIGHWAYS & MAINTENANCE</p> <p>16.1 Cllr Knight reported regarding Wessex Water works at Ryme. There appears to be a crack outside Farthing Cottage which is getting larger and could be a road hazard. He has attempted to contact the contractors but to no avail. It was agreed that he will contact Paul Thatcher from Highways to inspect.</p> <p>16.2 Cllr Goater has noted that the village is looking scruffy. He would like to organise a village clean up at the end of March. Cllr Torrance will put something in the Wriggle Valley Magazine.</p> <p>16.3 Cllr Goater asked permission to remove a dilapidated sign at the children’s play area, permission was granted</p> <p>16.4 Cllr Goater reported that the Phone box needed renovation. It was suggested that it might be suitable for a Debibulator – see point 17.</p> <p>16.5 Dog excrement remains an issue in the village and Vecklands wood. It was agreed that Cllr Goater would contact surrounding villages to see if they were interested in purchasing some Glow in the Dark signs as a bulk order.</p>	Cllr Goater
<p>17. SPEED WATCH</p> <p>17.1 Cllr Knight reported that the operatives had reported 147 vehicles and 115 have been warned and 27 charged.</p>	Cllr Knight

<p>18. PROVISION OF DEFIBRILLATOR 18.1 It was agreed that Cllr Hentley would investigate the installation of a defibrillator in the telephone box. To report back at the next meeting.</p>	Cllr Hentley
<p>19. CENTENARY OF 1918 19.1 Cllr Goater agreed to look into positioning a simple War memorial in the church yard so that future commemorative events can be held off the road</p>	Cllr Goater
<p>20. CORRESPONDENCE 20.1 As circulated to councilors.</p>	All
<p>21. LATE ITEMS 21.1 Cllr Perlewski will put an advertisement on the website and on noticeboards to elicit interest in developing the Neighbourhood watch scheme. PC Jones would then be asked to attend a public meeting to discuss developing the scheme further in the village.</p>	Cllr Goater
<p>22. ITEMS FOR NEXT MEETING Neighbourhood Plan Neighbourhood Watch Defibrillator.</p>	All
<p>DATE OF NEXT MEETING – 7th March 2018</p>	