Y E T M I N S T E R & R Y M E I N T R I N S E C A

**P A R I S H C O U N C I L**

**MINUTES**

For Meeting Held At St Andrew's School On 11th February 2015 At 7.30pm

Present: Cllr Gould (Chairman), Cllr Parfitt, Cllr Wills, Cllr Lawrence, Cllr Knight, Cllr Kellar, Cllr Plaice. DCllr M Lawrence, Nigel Engert and one member of the public.

# OPEN TO THE PUBLIC

1. DCllr M Lawrence, asked about the minutes as there was a comment in them that indicated that she should have declaration an interest with regards to involvement in the Parish Plan. She asked for clarification from the Councilor who raised the issue. Cllr P Lawrence indicated that he had felt that DCllr M Lawrence should have declared her interest with regards to planning issues and the Parish Plan. He had been informed and reassured by those involved in the Parish Plan and other Councillors that there was no reason that an interest should have been declared. DCllr M Lawrence’s involvement with the Parish Plan was purely as an advisory capacity as a District Councillor, she was not on the committee, did not vote and did not attend all the meetings. She requested an apology from Cllr P Lawrence. Cllr Lawrence felt he was not out of order, he was assured by all parties that there was no requirement for declaring an interest but he did not feel it was appropriate to apologies. Cllr Knight reiterated that DCllr Lawrence was not on the committee and joined the meetings occasionally to give advice on procedure.
2. DCllr M Lawrence reported that Dorset Waste Partnership has over spent by £2.2m, and had a number of ongoing issues. DCllr M Lwarence will email the Leader of Dorset Waster Partnership regarding provision of bins for Yetminster so the Clerk can find out how to purchase, position and get the bins emptied.
3. DCllr M Lawrence reported that the Sherborne dump was not one of the facilities being closed.
4. DCllr M Lawrence reported that there was a new Business Fund accessible from WDDC.
5. APOLOGIES – Cllr Hentley. David Torrance.
6. MINUTES OF LAST MEETING
   1. It was resolved "THAT THE MINUTES OF THE MEETING HELD 21st JANUARY 2015 WERE APPROVED AND SIGNED BY CHAIRMAN”. Proposed: Cllr Gould. Agreed unanimously.
7. DECLARATION OF INTERESTS. – Cllr Wills – Boyles Trust
8. TRAINING – email with calendar of dates circulated.
9. NIGEL ENGERT TO DISCUSS SHERBORNE AREA PARTNERSHIP
   1. Mr Engert spoke regarding SAP, which has been going for about 10 years. The objectives are two fold looking at the community and also community planning. He is a paid officer but most of those involved are on a voluntary basis including a number of Parishes. They aim to produce an action plan which has a rolling programme of priorities. ie: keep Sherborne clean, Sherborne Street Art campaign. The issue at present that may be of interest to this Parish is the meeting with Oliver Letwin being held on Friday 13th in Sherborne, where they will be discussing concerns over the changes to section 106 rules. One parish is taking the government to the High Court. Other areas of interest is The Housing Forum which meets regularly to discuss possibilities of increasing housing development. There is also a Health and Social Care Forum with a number of partnerships to achieve a series of goals to increase awareness such as Dementia. Another initiative is the replication of a Health Information Event in the Digby Hall in June. There is also the Northern Dorset Local Action Group, a committee to help with local development of businesses. The numbers of emails from SAP was discussed and councillors agreed to review the sort of information from SAP they wished to receive and report back to the Clerk.
   2. Cllr Parfitt raised his concern regarding S106 money going to WDDC not the Parish Council.
10. FINANCES
    1. Invoice 14811 from The Play Inspection Company Ltd - £75.00. The Council were happy for the Play Inspection Company to do the inspection next year.
    2. PLANNING - New applicants for the New Hastoe Homes, list circulate.
11. VILLAGE MAINTENANCE
    1. Council discussed the Play Area inspection report. The Clerk has enquired of the insurance company and the inspection company about the validation of Cllr Kellar repairing the bushels on the swings. Cllr Kellar raised some issues from the report. It was resolved that the Parish Council were in agreement that Cllr Kellar had the required experience and expertise to do the maintenance required in changing the bushels on the swings. They had assessed the risks associated and were happy for him to complete the work.
    2. It was agreed that the Clerk would contact Tim Holder and request him to clean the mat areas to make them free of mud and grass.
    3. Cllr Gould had reviewed the registering of PC land and recommend that the Council employ a solicitor to register the Allotments, fields and adjoining land. IT WAS AGREED THAT THE CLERK WOULD APPROACH THE SOLICITOR THAT HAS PREVIOUSLY DONE WORK FOR THE PC AND HOLDS SOME DOCUMENTATION REGARDING YETMINSTER & RYME INTRINSECA PARISH COUNCIL. SHE WOULD GET SOME IDEA OF COST AND PROCESS AND REPORT BACK TO THE NEXT MEETING. PROPOSED: CLLR GOULD. Unanimously agreed.
    4. The Clerk has contacted Wessex Water regarding the water draining from the inspection chamber opposite Rye Buildings at DT9 6NHThey responded that:-“Our distribution inspector attended on 2 December and advised this is ground water coming out of a BT cover after heavy rain. We also took a sample which confirmed it is not mains water. It may be worth you contacting Dorset County Council (DCC) or British telecom directly to investigate this further.” Highways Officer Notes: HAVE RAISED A SECTION81 ENFORCEMENT NOTICE WITH BT REF:AJL11122014. Clerk has also emailed BT Ref 141207-002886. Following the last meeting the Clerk has raised another query with WDDC ref: 1031339. Cllr Parifit reported that on the 3rd February 2015 some excavation work took place on the Brister Road. The road now appears to be dry, however it was agreed to wait and see if during wet weather the problem resurfaced.
12. PARISH PLAN
    1. Written report from David Torrence circulated. - Parish Plan Update

Over the last two weeks the working group have been reviewing the comments from the consultation process against the identified issues and actions within the Action Plan.

Members will appreciate that this is a time consuming process (particularly as a total of 348 comments were received) and there is further work still to do on this.

As has been previously reported, residents have made a number of interesting comments and suggestions and thought is being given as to how these should be presented to the Council so that they are not lost.

2 issues which have arisen are what weight should be given to the comments from the recent questionnaire against those from the original survey (with a larger number of responses) and whether the Action Plan should be amended to reflect these. If we are unable to resolve this then advice will be sought from Dorset Community Action who have experience with community surveys.

Notwithstanding this, generally the main areas of concern are similar to those identified within the original survey.

It has been suggested that a section clarifying what the Council can legally do should be added to the Parish Plan document and this is being considered by the working group. It is however important to remember that resident's expectations, from the received comments, are that "the council should do more lobbying instead of saying it's not their responsibility" and any clarification will need careful wording if this expectation is to be met.

It is anticipated that the Parish Plan and Statement of Intent documents will be finalised and submitted to members for approval at the next Council meeting.

1. YETMINSTER SPORTS CLUB –
   1. Cllr Kellar reported that there was a Committee meeting coming up in next 10 days.
2. WEBSITE
   1. Cllr Perlejewski was not present to update on the website. The council had been asked to review a document of operation for the website by Mr Reek. It was noted that there were a number of concerns voiced from both Cllr Perlejewski and also the Clerk regarding the obligations that the document required from a volunteer in managing the website. It was agreed to ask Cllr Perlejewski to arrange a meeting with the Parish Plan and discuss the document and to bring back to the next meeting.
3. SPEED CAMERAS- Little action due to poor weather.
4. CORRESPONDENCE.
   1. Weekly planning and delegated lists circulated
   2. SHERBORNE AREA HOUSING FORUM Agenda circulated.
   3. DAPTC have arranged for an open meeting in the DAPTC Northern Area to take place at The Magistrates Room at The Corn Exchange, in Dorchester between 7pm & 8pm on 10th March 2015.
   4. Road traffic regulation act 1984, temporary road closure notice, St. Osmund close, Yetminster
   5. Peoples Health Trust 2015 information circulated
   6. Email requesting volunteers from Healthwatch Dorset to take part in a PLACE audit.
   7. VAT reclaimed.
   8. Wessex Water Bill of £608.63.
   9. Brian Knight PP expenses £54.60
   10. Received cheque of £3953.87 from Yetminster Youth Club.
   11. Dorset Highways' Provisional Capital Programme 2015/16
   12. Draft 2 Community Services Directory circulated.
   13. Request from Blind Association for financial support. To be passed to Grants Committee.
   14. DAPTC Chief Executive's Circular
   15. A request for support to attend the Yetminster Scout Group district event in Transylvania had been received from a resident in Ryme via Cllr Perlejewski. It was agreed that the Clerk ask Cllr Perlejewski to contact the individual and ask him to make a firm application and invite him to the next meeting in March for the Council to consider.
   16. Booking’s are now being taken for the Neighbourhood Planning Seminar on Tuesday 24th March from 10am to 3.30pm at Leigh Village Hall, Leigh, Nr Sherborne.
   17. Funding for Voluntary Sector Development... Dorset County Council Fund - Round 8 Launched
   18. With the elections on 7th May 2015 this Democracy Pack is now available - following link:

<http://www.dorset-aptc.gov.uk/DAPTC-Web/democracy_pack-7160.aspx>

1. LATE ITEMS

## Cllr Parfit asked the Clerk to contact Highways to tidy up the carriageway from Brister End to the Railway Station over both bridges. Also west side of Church Street from the triangle to the church. Road area is reduced by approximately 2 ft due to debris. Enq submitted Ref: 1032383 & 1032382

## Cllr Kellar asked the Clerk to contact Highways about the play area warning sign being obscured by the hedge on the brow of the railway bridge obscure. Enquire submitted Ref: 1032380

1. ITEMS FOR NEXT MEETING
2. DATE OF NEXT MEETING – Wednesday 18th March 2014.

**PLEASE NOTE THAT THE MINUTES CAN BE VIEWED ON THE WEBSITE AT**

http://yetminsterparishes.gov.uk/