

**YETMINSTER & RYME INTRINSECA
PARISH COUNCIL
MINUTES**

For Meeting Held At St Andrew's School On
5th November 2018 At 7.30pm

Present: Cllr Parfitt, Cllr Torrance, Cllr Goater, Cllr Knight, Cllr Hentley, Cllr Plaice, Cllr Lafferty, Cllr Perlejewski, DCllr Lawrence, 4 members of the public and the Clerk.

OPEN TO THE PUBLIC

1. DCllr Lawrence reported to the meeting that the planning application for Folly Farm was being discussed by Council on Thursday 15th November 2018 with a plan for approval. The Parish Council will be represented to raise their objections.
Elections will be in May and then each 5 years, twice and then back to 4 yearly. Consideration of costings regarding elections discussed.
DCllr Lawrence reported that they had received 2 flood warnings today and as a cross point for the river Yeo and Wriggle future flooding will hopefully not be a problem as a result of the new development.
Yetminster will be under the Yetminster Ward and will be divorced from the CamVale section.
2. Elizabeth Judd spoke in appreciation of the poppy display around the village triangle organized by Rob Barfoot.
She was concerned at the number of signs from other villages about events being displayed in the village.
She continues to be unhappy about the website which needs updating and wonders why the approved funding has not be utilized to improve things. Cllr Perlejewski indicated that work is happening on the website and they are trying to connect with the Wriggle Valley Magazine. They need fresh photos. Figures showing usage of the website are accurate.
Cllr Torrance indicated there had been delays with regarding the calendar connection with the Wriggle Valley Magazine.
3. Mr Lawrence asked for consideration of a Street Lamp at the junction of Thornford Road. Cllr Torrance indicated that this had been identified as desirable by the Neighbourhood plan.
4. Email from Alec Reek reported some typos in the minutes and his ongoing concerns regarding the website. Application for the Clerks position should be advertised on the website – this has already been actioned.

1. **APOLOGIES –**
CCllr Penfold, Cllr MacCloud Ash, Cllr Hentley, Cllr Footner.

2. APPROVAL OF PREVIOUS MINUTES

- 2.1 The minutes were unanimously agreed and signed by the chairman with the amendment of typos.

3. DECLARATION OF INTERESTS

- 3.1 Allotments - Cllr Parfitt & Cllr Perlejewski

4. MATTERS ARISING

- 4.1 Cllr Goater reported on matters arising. With regards to the Kissing Gate at the Churchyard Cllr Torrance has written to the footpaths officer and there may potentially be grants available for replacement. Councillors to consider if a replacement is required or if any Listed Building permissions are needed.as the gate may be termed part of the fabric of the churchyard.
- 4.2 Waste management at the allotment was discussed in connection with determining the precept and provision for this cost has been allowed in the forthcoming precept demand if required.
- 4.3 Fencing to the allotment Pond – estimate received by Cllr Goater it will be in the region of £450 for the part by the fence and £502 for the area on the allotment side. Further quotations need to be gained to meet with financial regulations. Cllr Goater will also discuss with the resident who was prepared to take on part of the fencing.
- 4.4 Action to send letters to Sussex Farm Way regarding boundary ongoing.
- 4.5 Clerk to chase rubber matting compound for play area to be delivered to Cllr Goater.
- 4.6 PC SO service to come and discuss the Neighbourhood Watch scheme at the next meeting.
- 4.7 A quotation of £160 has been received for topping the tree in Brierley Hay. Councillors unanimously approved this payment.
- 4.8 Fencing on Boyles Path was damaged and enquiries have been made as to the causes with no results. A quotation for repair is in the offing. Payment to be approved by Councillors via email.

5. APPOINTMENT OF CLERK (Cllr Goater)

- 5.1 An Advert has gone out in the Wriggle Valley Magazine and is on the website. There have been 6 responses. Interviews planned for the end November with appointment by end of December.

6. FINANCE

- 6.1 Payment to Cllr Goater £111.00 to be approved as per September meeting.
- 6.2 Clerks expenses £40.60 approved.
- 6.2 £15,896 Precept demand unanimously approved. Cllr Parfitt explained the deliberation process.

7. PLANNING

- 7.1 No contentions applications received.
- 7.2 Cllr Torrance reported on the Folly Farm application - the Council had objected to the original proposals, by Burrington. They had taken on board some of these concerns but the new plans continued to contain aspects that were not agreeable to the PC. They propose to make a presentation to the committee on the 15th November and would like to utilize the services of the Planning Consultant to a maximum of £200. Unanimously agreed. The website has been updated with regards to this date.

8. SPORTS CLUB UPDATE

- 8.1 Cllr Perlejewski reported that following the successful launch of the Sports Club activities continue to tick over. Away teams are all very complimentary about the club. Application for premises has gone in which will reduce potential late night noise. Dog fouling continues to be a problem but at a lesser extent.

9. **VILLAGE MAINTENANCE**

9.1 Maintenance planned for November discussed under Matters Arising.

9.4 New maintenance items :-

9.4.1 Traffic Mirror in High St - Cllr Torrance has been in touch with DCC Highways and they would not approve this. This will not happen from the PC point of view. Cllr Goater will speak to residents with explanation.

9.4.2 It was unanimously agreed that The Pound would come under the PC responsibility. And a quotation for adding this to the contract from KTD would be sought by Cllr Goater

9.4.3 Bank outside Wriggle House It was agreed that Cllr Goater would enquire regarding a price for maintenance of the flower bed. Cllr Torrance indicated that the wild flower report commissioned by Dorset Wildlife Trust needed to be considered.

9.4.4 Maintenance of hedge boundary on Cloverhay price received for £260 from KTD. Cllr Torrance to enquire of residents if they are prepared to contribute.

9.4.5 Reported problem of glass being dumped at the Meaden's appears to be ongoing. Cllr Goater agreed to write to the PC Jones regarding this problem and dog fouling.

10. **REPORTS**

10.1 **The Y&RI Neighbourhood Plan – November Progress report**

Councillor Torrance reported that the Steering Group is continuing to work on the plan and is now beginning to produce the various appendices and supporting documents that are needed. An area that they are to revisit is whether they need to develop a strategy and policy for sustainable energy. Several Neighbourhood Plans have these, and one plan has successfully had accepted, a raised standard of insulation, above that currently required, for their new build properties.

A small working group has spent some time in analysing a number Neighbourhood Plans that have been both approved and rejected by the Independent Examiner (these are employed by WDDC to review submitted plans prior to the referendum process which enables the community to decide if a plan should be adopted or not), the intention being to come up with a check list with which to mark our developing plan against. This will, hopefully, prevent later problems at the final submission stage.

The Draft Consultation Statement has also now been produced. This document is required by the legislation and provides evidence that the Community are both being kept informed about, and involved with, the production of the Neighbourhood Plan. Work on this will be ongoing as it will be updated as the NP progresses to completion.

All landowners have now been written to offering them the chance to explain their proposals to the Steering Group. It is hoped that the group will have met all those who want to do this by the end of November. This will enable the assessments of the various sites to be completed and, subsequently, the selection of the sites to be included.

Under the regulations, and once the outstanding work has been completed, the YRIPC are required to arrange a consultation on the draft – the pre-submission document - of the Neighbourhood Plan This enables the community and the WDDC to comment on the proposals (the statutory time period for this

consultation is 6 weeks). The Steering Group hope to be able to have the draft ready for the YRIPC to undertake this exercise by February or early March. It is suggested that the Neighbourhood Plan Chairman, as a precursor to the pre-submission consultation, attend a meeting of the PC to outline what the plan hopes to achieve and how it will do this. The Chairman has agreed to this and arrangements are in hand for the meeting of the 5th December.

A member of the Steering Group recently met with a member the Leigh Neighbourhood Plan group as part of their ongoing engagement with them. They have had some difficulties in developing their initial strategies and they are hoping to revitalise their initiative following a call for volunteers. This “sharing” is seen as an important element of the process and both groups are keen to encourage it.

The Steering Group continue to use the Wriggle Valley Magazine to keep the community informed of progress. Additionally, as well as the Pages on the Parish Website, they also have their own standalone website and the Neighbourhood Plan Facebook page now has 75 ‘friends’ and provides an opportunity for people to engage directly with the Steering Group members. Anne King continues to help us with this for which the group is grateful.

10.2 WEBSITE (Cllr Perlejewski)

10.2 Development of SSL certification has made the website more secure.

The contactless page is still being used. Other aspects discussed in Open to the Public.

11. CORRESPONDENCE

As per circulated.

12 LATE ITEMS FOR NEXT AGENDA

12.1 It was unanimously agreed that Cllr Goater should be reimbursed for the cost of the commemorative wreath at £25.00.