

**YETMINSTER & RYME INTRINSECA
PARISH COUNCIL
MINUTES**

For Meeting Held At St Andrew's School On
5th December 2018 At 7.30pm

Present: Cllr Goater (Chairman), Cllr Parfitt, Cllr Torrance, Cllr Knight, Cllr Hentley, Cllr Plaice, Cllr Lafferty, Cllr Perlejewski, 3 members of the public and the Clerk.

Cllr Goater opened the meeting by introducing Jody Carter and proposed that she be appointed as Clerk from 1/1/2020. Proposed: Cllr Goater, 2nd Cllr Knight, Unanimously agreed.

OPEN TO THE PUBLIC

No comment from the public.

1. **APOLOGIES** - CCllr Penfold, Cllr MacCloud Ash, Cllr Footner.

2. **NEIGHBOURHOOD PLAN**

Presentation by Mr John Greenwood, Chair of the Y&I NP Steering Group

The Chair of the Neighbourhood Plan Steering Group, John Greenwood, introduced himself to the members – Cllr Torrance had stood down from this role to become the group's secretary but would continue to represent the Y&RIPC, to report progress and to contribute to the work of the Steering Group.

He outlined the broader view of the Plan which so far had taken some 2 ½ years. They were now in the drafting stages and were preparing the plan for public consultation. The strategy was to take into account the work done for the Parish Plan, feedback from the various meetings and consultations that had been undertaken together with a number of private conversations between the interested parties.

They were endeavouring to balance interests in order to produce a consensus of support for what was being proposed.

It was accepted that the process of pulling together conflicting issues, the needs of the legislation and ongoing planning changes had, and continued to, occupy a disproportionate amount of time.

The legislation required that the Parish Council undertake a "pre-submission consultation". Having made any suggested changes, the Plan would then be adopted by them and submitted to the District Council for independent examination and subsequent referendum. If supported by the community, the plan would form part of the Local Plan and would have to be considered when development applications were received.

he discussions with those landowners who wanted to meet the Steering Group had now been completed following the earlier "Call for Sites" for land for both housing and employment, although no submissions for the later had been received. With the recent approval of the Folly Farm development the number of new dwellings that were needed was small.

The Plan would include a need for the Parish Council to monitor progress with its implementation.

The legislation required Neighbourhood Plan policies that reflected the use of land for housing. However, the consultation process had identified several other areas that were of concern to the community and it was proposed to develop these as a series of projects which

would be contained within the appendix. Progress with these would also need to be reviewed by the Parish Council.

The Steering Group were in ongoing discussion with their nominated support officer at the District Council who had agreed with the Housing Strategy and general approach. A free “Health Check” of the Draft Plan was also available as part of the Locality support package and it was proposed to apply for this once the further necessary work had been undertaken and the pre-submission document had been finalised. Work had also been done to look at a number of other Neighbourhood Plans that had either been adopted, or had failed at the examination stage, to ensure that the Steering Group were aware of any potential pitfalls in the Y&RI Plan.

The question was raised as to who has to fund pay the referendum. Cllr Torrance explained that the legislation required that the Parish Council arrange and fund the Pre-submission consultation. He confirmed that this had been allowed for within the calculations to set the precept. Any subsequent changes found necessary following this could be expected to attract further grant aid and the District Council were responsible for funding and arranging the final independent examination and referendum.

Mr Greenwood was asked to give examples of the likely projects and explained that draft proposal to install a suitable surfaced area to provide a “Plaza” outside the White Hart to be used for the Fair and other events the concept being that through traffic would need to slow down for the change in surface / height.

The Chairman of the Y&RI Parish Council thanked Mr Greenwood for his presentation which he, and he was sure, the members had found very useful.

3. **APPROVAL OF PREVIOUS MINUTES**

- 3.1 The minutes were unanimously agreed and signed by the chairman. Proposed: Cllr Parfitt. Unanimously approved.

4. **MATTERS ARISING**

- 4.1 Cllr Goater reported on matters arising. Point raised by Elizabeth Jubb regarding numerous flyers around villager has been noted and considered. It is noted that there are not so many this month. Cllr Torrance suggested that the PC should move the present noticeboard in Yetminster to Ryme and have 2 new noticeboards in Yetminster, one for public flyers. He will report at the next meeting.
- 4.2 Elizabeth Jubb’s ongoing issues with the website – Cllr Perlejewski has arranged for a link to the Wriggle Valley Magazine however there are a few technical hitches with this but it is active at present.
- 4.3 Peter Lawrence requested review of lighting at Thornford Road. Cllr Torrance will draft a letter for the Clerk to send to WDDC. There was a general discussion regarding lighting within the village.
- 4.4 Cllr Goater reported that there was strong opposition in the village to removing the historical Kissing gate at the church. Councillor Torrance provided an update of his discussions with the Ranger Service with regard to removal of the Kissing Gate on the Church Path between Church Street and Queen Street / Grope Lane. Their view was that the gate could be removed but they had advised the Council to consult the Church for their views on this. Additionally, the Ranger had agreed to confirm whether or not the gate was included within the Heritage Building listing for the Church as this would be a factor in any final decision. The Council had also been advised to determine the Community’s views on its’ removal, particularly as it was over 100 years old and was located within the conservation area and it could be argued that it contributed to the village “environment”. Several residents had already made their concerns known as to the possible removal of the gate and it is was recognised that this, for whatever reason, was likely to be somewhat

contentious. Consideration was being given to undertaking some form of community consultation.

- 4.5 Neighbourhood watch – Cllr Goater is corresponding with PC Jones, issues are ongoing but needs to be co-ordinated.
- 4.6 Boyles Path fence has not yet been mended. Cllr Hentley reported that the tenant is responsible for ensuring that animals do not escape and it not the responsibility of the PC to make it stock proof. It was agreed that the PC would pay up to £150 to repair the fence on a like for like basis. Proposed: Cllr Goater 2nd Cllr Hentley. Unanimously agreed.
- 4.7 Planning decision on Folly Farm has been approved, against the recommendation of the PC. The PC has been asked to approve road names. Cllr Torrance suggested that the community and school becomes involved in choosing the names. Cllr Torrance will co-ordinate. On a suggestion by Cllr Parfitt names to be considered will be the original field names. These names can be put to the school children to decide.
- 4.8 Traffic mirror on the high street, Cllr Goater has informed residents of the outcome.
- 4.9 Problem hedge at Cloverhay – Cllr Torrance to investigate.
- 4.10 Glass around Meaden’s – this problem has been resolved.

5. **DECLARATION OF INTERESTS**

- 5.1 Allotments - Cllr Parfitt & Cllr Perlejewski
- 5.1 Boyles Trust – Cllr Hentley

6. **APPOINTMENT OF CLERK** (Cllr Goater)

As above

7. **FINANCE**

- 7.1 KTD invoices approved and payment to be arranged once these have been forwarded to the Clerk:-
- Invoice 1033**
Install water line at allotment (agreed at Council) £168.73
- Invoice 1046**
- | | |
|--------------------------|---------|
| 4 x cuts at Play Area | £140 |
| 3 x cuts at Meadens | £105 |
| Fix leak at allotment | £15 |
| Remove Pipe at allotment | £30 |
| Supply stopcock | £ 29.98 |
- Fit to allotment water supply £ 30
- 7.2 Defibrillator maintenance invoice approved at £198.00.
The package allows for 75 people to receive training. This will be organized by the White Hart. Ryme Intrinseca have decided not to have a defibrillator but will arrange CPR training for interested residents.
- 7.3 It was agreed to renew membership of CPRE.
- 7.4 Cllr Goater has obtained some quotations for the phone box restoration. It was agreed that the contract of ownership be reviewed to determine what restoration materials should be used prior to any further restoration.
- 7.5 NP 4 – 03 Invoice 0230 to Dorset Planning Consultant Ltd - £660.22.
- 7.6 Advice for Folly Farm planning - Invoice 0220 to Dorset Planning Consultant Ltd - £432.00
- 7.7 It was suggested that the PC should use a checklist approach to formalize the approval of Financial payments. Cllr Torrance will investigate.
- 7.8 It was agreed that the PC would pay up to £400 for a computer for the new Clerk.
All payments were approved collectively. Proposed Cllr Goater, Unanimously agreed.

8. **PLANNING**

<p>8.1 Update on Folly Farm noted earlier.</p> <p>8.2 Planning Consultation WD/D/18/002575 FRANKHAM FARM, FRANKHAM LANE, RYME INTRINSECA, SHERBORNE, DT9 6JT</p> <p>8.3 Planning Consultation WD/D/18/002568 MANOR FARM HOUSE, RYME ROAD, RYME INTRINSECA, SHERBORNE, DT9 6JX</p> <p>8.4 Planning Consultation WD/D/18/002623 ABP FOOD GROUP, CHETNOLE ROAD, YETMINSTER, SHERBORNE, DT9 6HQ – this has the potential to be contentious and should be monitored closely.</p>
<p>9. SPORTS CLUB UPDATE (Cllr Goater)</p> <p>9.1 Cllr Goater has meet with the mangers of the Sports Club to discuss future plans. They are looking at developing a Community Allotment and also youth football. They now have over 200 members. However they need to improve the footfall for the club in the evenings. The building was not very welcoming and may need to redevelopment, this would have to be generated by the Club itself with PC approval, but if there were a requirement for a grant application then this would have to be made through the PC. Cllr Perlejewski will take this forward.</p>
<p>10. VILLAGE MAINTENANCE</p> <p>10.1 Maintenance items update</p> <p>10.4.1 The Pound - The PC has agreed to adopt the Pound. Cllr Goater has obtained a quotation from KTD for £50 as a one off cut. For ongoing maintenance it would be approximately £90 for 6 cuts per year. It was agreed that the PC would approved a one off cut from KTD and then when the Maintenance contract was up for renewal in April then maintenance of the Pound would be added to this contract. Proposed: Cllr Torrance, Unanimously approved.</p> <p>10.4.2 Bank outside Wriggle House Cllr Goater has received a quotation of £40 from KTD for a one off to prepare the area for seeding with meadow mix. Proposed: Cllr Torrance, unanimously agreed. The seeding will be done by Councilors and can then be scythed once a year in August.</p> <p>10.4.3 Allotment Pond. Cllr Goater has received quotations for fencing from KTD. For 3 sides on the allotment side it will be £490 for supply and installation. The fourth side will be managed by the owner at Sussex Farm Way whose garden backs onto the pond. Proposed: Cllr Torrance, 2nd: Cllr Knight Voted For: 4. Object: 3, Abstain 1.</p>
<p>10. REPORTS</p> <p>10.1 Play Area (Cllrs Lafferty / Plaice). The forms have been received by the Councilors and they will start regular inspections and completed the appropriate forms to be held by the Clerk.</p> <p>10.2 The Clerk to send to Cllr Goater the link to purchase the compound for playground repair of the matting. The use by date of the compound can be reviewed prior to purchase.</p> <p>10.2 Speedwatch (Cllr Goater)- This is ongoing. More volunteers are needed.</p> <p>10.3 Cllr Lafferty has circulated an email regarding the defibrillator update. They have received a grant of £1550.00 from Toyota, together with the money that has been raised by the community there is sufficient for a further 2 defibrillators, but maintenance would have to be covered independently. Councilors to investigate the most appropriate placement.</p>
<p>11. CORRESPONDENCE</p> <p>11.1 Complaint regarding a tree on Mr Grigg's land received. A letter has been sent to WDDC asking them to review.</p> <p>11.2 Councillors discussed the appropriateness of local maintenance issues being managed by the Parish Council.</p> <p>11.3 Donation request from CPRE re world soil day has been received, to be discussed at the</p>

next meeting.

11.4 Cllr Goater will draft a letter to congratulate the Wriggle Valley news on their award.

12 LATE ITEMS FOR NEXT AGENDA

12.1 CPRE – World Soil Day

12.2 Sports Club report

13.3 Boyles Trust report – Date of election of Boyles Trust representatives to be given to the PC for inclusion as an agenda item. .