

# YETMINSTER JUBILEE HALL COMMITTEE

Meeting held in the Trim Room - 3.00pm on 24 May 2021

**Present:** Rev. Tony Gilbert, Sue Eadon, Brian Rowsell, Graham Nutt, David Thomson and Geoff Goater

## 1 Apologies

Apologies from Clare Lindsay, Val Rowsell and George Moody. Antony Brown had stood aside from this meeting to permit a group of 6 to meet face to face

## 2 Review and Approval of Minutes for the previous meeting

The Minutes of the previous meeting on 22 March 2021 were approved.

## 3 Matters Arising from Meeting on 22 March

It was reported that the builders had finished work on the Church

The hot and cold water systems had been flushed through in April and May to reduce the possibility of legionella bacteria building up

The film company who had expressed an interest in the Hall had booked a larger hall elsewhere

## 4 Finance

Income up to 23 May 21 was £478. Regular expenditure was £1,344 - a loss of £866

### Account Balances with Lloyds Bank as at 23 May 21

Current Account	£181.73		
Deposit Account	£5,162.91	<b>Total Funds</b>	<b>5,344.64</b>
Key Deposits held (included)	- £100		

- The Jubilee Hall has reopened. Hall Procedures (v5) were put on display 17 May 21.
- PAT testing of most electrical items in the Hall was completed by 30 November 20. The stage lighting and OHP still have to be checked. A message left with West Country Electrics asking to advise when these items could be checked. Response awaited.

## 5 Update on Hall Booking System

Nicola has left the team to take up a position with the Sherborne Benefice which has resulted in an increased workload for Jeanette. Other clergy staff were picking up some of the work that would have been done by Nicola, but the time available to deal with Hall bookings had reduced. Plans were in place to reorder the office arrangements to open mornings Monday – Thursday to increase office time. The elderly computer hardware and phone was due to be replaced to make working more efficient.

## 6 Replacement Notice Board

## YETMINSTER JUBILEE HALL COMMITTEE

A price for a replacement in oak had been received at £2,450. This was discounted as being too expensive. Commercial boards were available between £356 - £438 in either wood or aluminium. It was agreed to purchase an aluminium unit to be placed on the East wall near the Fire Exit easily visible for pedestrians in Church Street. A diocesan List B Application may be required. This to be checked. **Action TG**

### 7 Jubilee Clock

The external clock is not working at present. Paul Kilburn from Smith of Derby is to complete appropriate authorized repairs on 26 May 21. It was queried whether there was any residual money left from the original Jubilee Fund. To be checked with the Parish Council **Action GG**  
The Jubilee Fund was set up as an initiative by others and it was decided to purchase the clock without reference to the Hall Committee. It was felt that the Hall were paying maintenance and upkeep for the clock perhaps unfairly. A letter to be written to the PC asking if a grant could be made to cover the maintenance costs. **Action TG**

### 8 AOB

Sue Gilbey had tendered her resignation from the Hall Committee. A letter of thanks for her contributions to be drafted. **Action TG/GG**

The Short Mat Bowls Club may be looking to restart their programme at the end of June. Advised to pencil in dates now as the Hall was beginning to be booked up.

A general tidy-up is planned for 9.30 am on Thursday 3<sup>rd</sup> June for sweeping of the car park, cutting back brambles, shrubs and hedges, including the rear garden area.

It was reported that some grant aid might be available from the Coronavirus Restart Fund. This was being explored. **Action DT**

Prior notification to be given to Treasurer if the office phone number was to be changed. The booking documents would need to be altered. **Action TG**

The Hall has been offered two ArtsReach workshops in the Main Hall in July and August. Finalisation of dates required. **Action DT**

### 9 Date of next meeting:

Monday 19 July 2021 – 3pm in the Trim Room

**Meeting closed at 4.00**

GRG