

YETMINSTER JUBILEE HALL COMMITTEE

Meeting held in the Trim Room - 3.00pm on 19 July 2021

Present: Rev. Tony Gilbert, Sue Eadon, Antony Brown, Graham Nutt, Geoff Goater and Rev. Bev Hervé (as observer)

1 Apologies

Apologies from Clare Lindsay, Val Rowsell, Brian Rowsell and David Thomson.

2 Review and Approval of Minutes for the previous meeting

The Minutes of the previous meeting on 24 May 2021 were approved.

3 Matters Arising from Meeting on 24 May (other matters covered elsewhere in these minutes)

- A thank you letter to Sue Gilbey had been sent marking her time on the committee
- Confirmed that a Diocesan List B Application was not required for the proposed notice board
- It was confirmed that the Millenium Fund used for the external Hall clock was exhausted. No money was therefore available to defray maintenance/repair costs from that source. A letter requesting a grant from the Parish Council still outstanding. **Action TG**

4 Update on Covid Regulations as regarding Hall usage

The government had passed on the responsibility for mask wearing and social distancing to individual venues. A general recommendation to wear masks in the Hall might be off-putting although chairs could be arranged to allow for social distancing. The QR code organization have advised that the QR code should still be displayed but people should use common sense on its use. Hall Covid regulations to be reviewed and distributed for comment **Action GN**

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5 Finance

Income up to 19 July 21 was £8,700. Regular expenditure was £2,300 - a gain of £6,400

Account Balances with Lloyds Bank as at 19 July 21

Current Account	£305.44		
Deposit Account	£12,313.07	Total Funds	12,618.51

Key Deposits held (included) - £100

- The large income was mainly due to an £8,000 grant from the Government Restart Fund. A vote of thanks was made to David Thomson for bringing it to fruition. May have to be used this financial year otherwise it would be taxable. Tax position to be checked. **Action GN**
- Further funding might be available from Dorset Community Recovery Grants and an application for £1,000 had been made which would cover the insurance costs
- Minutes of the past 3 meetings have been added to the village website. Minutes of future meetings to be added when approved **Action GG**
- Terms and Conditions on the Hall Booking Form to be reviewed and checked **Action GN/SE**
- PAT testing of the stage lighting is outstanding. One estimate of c£1,700 for this had been given. Minimum price for changing the round pin fittings on the control board to 3-pin square plugs/sockets to be sought **Action GN**
- 2 quotations have been sought for repainting external woodwork as needed
- Yetminster Table Tennis Club have made a regular Monday morning booking for the Main Hall. One of their tables will need to be stored in the Hall or Trim Room. Some precautions may be needed to prevent children climbing on the stored table
- Communifit normally met on Monday mornings and to be advised that they would have to move their day should they wish to restart **Action GN**
- Suggestion to renew the cutlery in the Hall. To be discussed at next meeting.
- One of the kettles is not working properly. To be replaced **Action GN**

6 Update on Hall Booking System

Jeanette had agreed to continue to operate the Hall booking system. The office would normally be open Mondays, Tuesdays and Wednesdays from 9.30 – 12.30

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7 Update on Notice Board

The notice board agreed at the last meeting was due for delivery on 21 July. To be fixed in place by Yetminster Community Projects **Action GN/DT**

8 Hall Maintenance

A 'wish list' of items to use the £8,000 windfall was discussed. Initial thoughts in no particular order as yet included

- Update stage lighting
- Repairing the boiler.
- An Air Source Heat Pump as an alternative to oil CH. To be explored **Action GG**
- Replacement Shed
- Replacement cutlery (see 5 above)
- Handrail in car park
- Repainting exterior woodwork (see 5 above)

To be added to next agenda

9 Ownership of non-Hall items stored in the Hall

Some items in the Hall had been gifted and some items were occasionally loaned out. All items on the premises would be covered under the general insurance for the Hall, but if loaned out and off the premises, would not be covered. The policy of not allowing items out on loan was reaffirmed.

10 AOB

It was established that the security marking on the roof lead was valid until July 2022

The establishment of a right of way should the McCoskers continue to use the Hall garden as a short cut was raised. Felt we should make use of the garden permissive. A form of words to be drawn up for discussion **Action GG/GN**

The Surgery had indicated that 3 flu jab sessions were being planned for Autumn. These would ideally be on different days of the week to ensure no one group was penalized by having to rearrange their programme

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A tidy-up of the grounds and car park still needed. Suggestion to ask the Scouts if they would like to take it on. A donation to Scout funds of £100 was suggested **Action GG**

11 Date of next meeting:

Monday 27 September 2021 – 3pm in the Trim Room

Meeting closed at 4.15

GRG