

YETMINSTER JUBILEE HALL COMMITTEE

Meeting held in the Trim Room - 3.00pm on 27 September 2021

Present: Rev. Tony Gilbert (chair), Sue Eadon, Antony Brown, Graham Nutt (Treasurer), Geoff Goater (Minute Secretary), Val Rowsell, Brian Rowsell and David Thomson

1 Apologies

Apologies from Clare Lindsay and George Moody

2 Review and Approval of Minutes for the previous meeting

The Minutes of the previous meeting on 19 July 2021 were approved.

3 Matters Arising from Meeting on 24 May (other matters covered elsewhere in these minutes)

- Letter still awaited to resolve the issue of a neighbour using the Hall grounds as a cut-through. Discussion around appropriate signage - to be examined. A letter to the neighbour to be drafted **Action GN/GG**
- Revised Covid-19 Regulations had been placed in the Hall
- The Terms and Conditions on the Hall Booking Form had been reviewed and minor changes suggested such as removing the references to West Dorset District Council. The amended version was approved for use
- Communifit had requested a regular booking for the Trim Room on Monday mornings. This clashed with the normal Benefice meeting held on Mondays but this meeting would defer
- The supposed faulty kettle in the kitchen had been checked and found to be OK
- A supplier of Air Source Heat pumps had been contacted and a visit was awaited. Therefore ongoing **Action GG**
- The Scouts had verbally agreed to do an autumn 'clean-up' around the grounds but *sine die*. A follow up call to be made **Action GG**

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4 Finance

Income to 27 September 21 was £9,449 (including grants and donations of £8,073) and regular expenditure of £4,702 - a profit currently for the year of £4,747

Account Balances with Lloyds Bank as at 27 September 21

Current Account	£317.00		
Deposit Account	£10,683.26	Total Funds	11,000.26

(This amount currently includes Key Deposits of £100 and funds for a hire period [not yet booked] of £42.00)

Notes

- The application for a £1000 grant from the Dorset Community Recovery Grant fund had been approved. It would be paid on receipt of qualifying invoices, largely for Hall insurance and marketing costs. Committee agreed to Treasurer signing the grant terms and conditions and issuing suitable invoice(s) to draw down moneys from the grant **Action GN**
- As the above grant would cover advertising costs in the current year it was suggested that the current regular advert in the Wriggle Valley Magazine could be updated and increased in size from 1/6 page to 1/3 page. The advertisement should show a credit to the donor Dorset Council or Dorset Together Project and wording '*This advert has been largely funded with grant monies awarded by Dorset Council*' was suggested. The larger advert would cost £230pa. This was agreed by committee and a suitable revised advert to be produced for inclusion in the November WVM **Action All**
- The tax position regarding the necessity to use up the £8000 grant in the current financial year was not 100% clear. It was considered that the Hall would be have the same charitable status as the Church and the grant should therefore not attract any taxation if unused this year. The object would however be to use up the monies on essential items in the current year.

David Thomson and the treasurer were thanked for their efforts in the success in obtaining the two grants which would go a long way in helping the Hall recover in the post pandemic period

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5 Wish List for use of the £8000 Grant

- The cost of changing the round pin sockets on the stage lighting control board would be £560 and could be carried out early 2022. It was agreed that this work should go ahead
- It was suggested that energy saving LED lights could be used in the stage lighting system instead of the current incandescent lights. To be explored **Action GN**
- The boiler was in need of repair and servicing. It was agreed that this work should be carried out asap. JD Oil Services to be contacted for proposals and costs **Action GG**
- The Main Hall floor to be resealed before the Christmas season. A budget of £60 was agreed for the material **Action BR/GG**
- Other smaller wish list items such as provision of new cutlery and new mugs were agreed should funds be left over after the lights and the boiler had been costed
- It was decided to discontinue the proposal for a handrail at the north side entrance to the car park, the Hall might be held responsible should anyone slip and injure themselves whilst using the rail. Improvements to disabled access were discussed, such as providing better access through the east wall gate and providing a hard path across the narrow strip of grass between the existing path and the car park. Area to be measured to check feasibility. **Action DT/GG**

6 Hall Maintenance

Phil Jubb was thanked for his work on keeping the grass in the grounds cut and tidy. Phil had now 'retired' from this job and we would need a replacement volunteer for 2022. The growing season is almost over this year and as an interim measure, committee would carry out any necessary cuts. Andy Gatehouse to be approached to see if any of his churchyard maintenance team could take on the task **Action GG/DT**

7 Plastic Chairs in the Main Hall

A query had been received as to why the plastic chairs were still in the hall, as spray disinfectant was available for use on fabric chairs. It was decided that the chairs should remain at least until the Surgery had completed their flu jab sessions in the coming months

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8 AOB

- DT reported that ArtsReach had one more show booking for the Hall on 16 October. The numbers of tickets had been reduced to 60 maximum to allow for better social distancing and face masks would be mandatory
- It was understood that Benefice office staff felt that taking bookings was impacting on the main work of the office. Committee had previously offered to give potential hirers a tour of the facilities if requested, which could be arranged initially via a phone call to SE. Check required to make sure that office staff were happy with and understood this arrangement **Action TG**
- It was agreed that the Display Boards, although originally funded partly by the Garden Society, History Society and Yetminster Fair belonged to the Hall and therefore should not be loaned out in the future
- SE reported that three missing chairs had been located at the Yetminster Sports and Social Club and had now been returned
- A storage plan was being worked on for the chairs to try to improve clearing away after events. To be completed **Action GN**

9 Date of next meeting:

The next meeting will be on Monday 15 November 2021 – 3pm in the Trim Room

Meeting closed at 4.20

GRG