

YETMINSTER JUBILEE HALL COMMITTEE

Meeting held in the Trim Room – 18 July 2022

Present: Rev. Tony Gilbert (chair), Sue Eadon, Val Rowsell, Antony Brown, Graham Nutt (Treasurer), David Thomson, David Donaldson, Brian Rowsell and Geoff Goater (Minute Secretary)

1 Apologies

Apologies from George Moody

2 Review and Approval of Minutes for the previous meeting

The Minutes of the previous meeting on 16 May 2022 were approved.

3 Matters Arising from Meeting of 16 May

- a) Work on the east access path is ongoing. **Action DD/GG**
- b) Garden Shed. Why DIY had declined to take on repairs which were judged too extensive to be done by committee members. Prices to be sought for a replacement shed. To be discussed **Action GN**
- c) The marquee had been loaned to the Fair committee for use on Fair Day as a sun shelter. Thanks had been received for the loan. The marquee was in good condition apart from two corner tears on the canopy. To be repaired. **Action GG**
It was agreed that the marquee should only be loaned out for special occasions for the good of the village.
- d) The faulty light at the front door had been replaced and one of the fluorescent lights in the kitchen has developed a fault which will be dealt with shortly
- e) Historic Financial Records. The Dorset History Centre (DHC) would only take certain documents. A review of the historic documents revealed that very few would be wanted by DHC and those were of little consequence to the Hall. The matter to be discontinued

4 Finance

So far this year there has been income of £7,342 and regular costs of £4,939 (net £2,403)

Current position - Account Balances with Lloyds Bank as at 16 May 2022

Current Account	£233.68
-----------------	---------

YETMINSTER JUBILEE HALL COMMITTEE

Deposit Account £14,674.32

Total Funds £14,908.00

Earmarked funds :

Boiler replacement £5,000

Key deposit £100

Available for discretionary spend £9,808.00

Finance Notes

- a) A suggestion that registered charities should only be charged a reduced fee (in line with the block booking rate) for one-off hires for charity events was approved with immediate effect
- b) A suggestion that the Hall might consider a surcharge on hire rates to cover the increases in energy costs was discussed. Other Halls in the area were apparently applying surcharges. It was decided on the basis that the Hall was running a small surplus and that no oil deliveries should be necessary this year, the current hire rates were sustainable. This would be reviewed again in Autumn following expected electricity cost increases

5 Hall Maintenance and Facilities

- a) A suggestion to extend the mezzanine storage area over the stair void was discussed. This was felt to be too expensive but thought should be given to rationalizing the items in store and increasing storage space by eg the provision of shelving **Action GN/BR/GG**
- b) The Main Hall floor to be resealed again in Autumn **Action BR/GG**
- c) Decided to revisit improvements in the sound system. The quotes received from AV Direct to be checked and confirmed. To report back **Action DT**
- d) A suggestion was made to improve the facilities for speakers/lecturers by providing a suitable lectern. It was suggested that the music stand stored in the Benefice Office might be adequate for this. To be checked **Action TG**

6 AOB

- a) A local family had asked to book the Hall following a wedding. It was accepted that it would be a small family gathering rather than a Wedding Reception and therefore the standard hire rate would be appropriate

YETMINSTER JUBILEE HALL COMMITTEE

- b) A request from the Short Mat Bowls Club to put up another trophy board alongside the original which was full up was accepted. The board size and material to be similar to the existing
- c) The Benefice Office was unstaffed at present since Jeanette had left. The possibility of diverting calls to Nicola's phone to be arranged. Going forward, it was suggested that if there were any bookings that first required a viewing, Nicola should contact a committee member to ask for it to be arranged **Action TG**
- d) YCP had applied for 6 shows from the autumn ArtsReach programme. It would be several weeks before bids were confirmed, but if successful, YCP would be looking to book the Hall for the event(s)
- e) Vegetation along the boundary with the vicarage was becoming overgrown and required cutting back. Committee would trim it back but a longer term solution was required. Enquiries to be made of local maintenance firms **Action DD/GG**

7 Date of Next Meeting

The next meeting will be Monday 19 September in the Trim Room at 4pm

Meeting closed at 4.45

GRG