

YETMINSTER AND RYME INTRINSECA PARISH COUNCIL
Draft Minutes for the meeting of the Parish Council on
22nd February 2023 at 7.30pm at the Jubilee Hall, Yetminster

22.2.01 Present

Cllr.Perlejewski (Chair), Cllr. Hartwell, Cllr Hollick, Cllr Knight, Cllr Louden, Cllr. David Torrance, Dorset Cllr Penfold, and 10 Members of the Public (MOP).

22.2.02 Welcome (Chairman)

22.2.03 Apologies

Cllr Hughes (Vice Chair), Cllr Cox, Cllr Crocker, Cllr Plaice.

22.2.04 Declarations of Interests

Cllr Perlejewski – Sports Club & Allotments

Cllr Hollick – Scouts Association

22.2.05 Comments & Reports

Public period for comments and issues on the agenda

A MOP referred to the tree growing in the bank near 'Stonyacres' and explained that they had provided documentation to Cllr Torrance which showed that the land in question was the responsibility of the Highway Authority. Cllr Torrance confirmed that this would be forwarded to Highways. The Clerk confirmed that the Parish Council had received a letter from the landowner near Bow Bridge who was intending to trim back the trees on his land that overhung the road. Highways were to also be informed of this.

Clerk

A MOP asked if a salt bin could be installed to serve the Meadens (West) as she and her neighbours had been housebound for several days due to the ice on the road and pavement. The Clerk was asked to talk to Highways about this and whether it would be considered a "strategic" or "community" bin.

Clerk

A MOP was concerned that there was an increase in dog fouling which was not being picked up by the dog's owners. The Chairman confirmed that this was also a problem at the Hamcrate Playing Field. Cllr. Hollick indicated that problems should be reported to the Dorset Dog Warden (it was not necessary to actually witness the fouling taking place) either directly or through the link on the Yetminster, Ryme Intrinseca and Hamlet Website. This would enable the Dog Warden to be aware of the seriousness of the problem so that patrols could be organised, and offenders issued with a penalty fine if caught.

Clerk

A MOP suggested that a fuller list of items not resolved should be added to future Agendas – it was suggested that this might be something under the heading of 'Outstanding Actions'. Consideration would be given to doing this.

The installation of the repositioned Thornford Road 30mph sign was questioned and the Clerk confirmed that is to be put in place on 6th March 2023.

A MOP queried when the Speedwatch initiative would start. The Chairman explained that training was necessary for the new volunteers but that this had to be done when the evenings were lighter as they were not necessarily available during the day.

Report from Dorset Councillor Penfold

Dorset Cllr Penfold reported that a DCC Enforcement Officer had visited the Friar Lake Field site and is fully aware of what is going on there. She will continue to chase up this matter. A MOP stated that it was getting worse there and that a container had been broken into and there was broken glass and fly tipping etc. Cllr. Penfold also referred to the Dorchester Market/Fair Field Road and how this might be made a safer area for pedestrians to use when crossing over the road. Efforts were being made to obtain fairer funding for Dorset. The Council also had concern regarding the number of empty houses. It appears that there are items being placed in recycling bins that can't be recycled and this was causing a problem and efforts were being made to raise awareness of what can be recycled. The Chairman was concerned that the increase in charges at the recycling centres would result in more fly-tipping.

Report from the Police

Cllr Hollick, as Police Representative reported that there had been a burglary at The Spar Shop last Sunday morning entry gained through their Shop Window. Vapes and Alcohol had been stolen. It was also reported that following an illegal Fox Hunt in a neighbouring village that the Police were in attendance at the recent Hunt meet.

22.2.06 To approve the draft minutes for the meeting held on Wednesday 25th January 2023 – Available on the Yetminster, Ryme Intrinseca and Hamlet Website

To consider and note any changes felt necessary – Amendments to the Precept Report (Report updated)

Motioned to approve the minutes of the meeting of the 25th January 2023 (subject to the changes as identified) and that they are a true and accurate record.

Proposed by: Cllr Knight, Seconded by: Cllr Torrance, Agreed by: All

Outstanding actions from the agreed minutes: -

Progress on Frylake Field – DCllr Penfold reported that she was endeavouring to seek an update on progress from the Enforcement Officer (see previous)

Web Stats – Cllr Perlejewski indicate that he had provided the statistics to the Community Website Group but would re-issue them as they appeared not to have been received.

22.2.07 Matters arising and not covered elsewhere.

a. Action re the outstanding HMRC / PAYE difficulties – Clerk / Acting RFO

Awaiting response from HMRC

b. Progress with proposed rearrangements at the Triangle, Yetminster – Clerk

Highways had agreed to the changes and Mr Bird had agreed to undertake them. Formal confirmation to be sent to Dorset and drawing of changes to be discussed with Mr Bird. The changes were necessary to avoid the need to close the High Street for the November Remembrance Ceremony and to ensure that people had a safe method to lay wreaths etc. from Church Street.

c. Update on Overhanging Tree at the Spar – Clerk

Highways had served a notice on the landowner although it appears the bank where the tree is may belong to Dorset (see previous).

d. Update on meeting with Highways re drainage problems, salt bins and pavement obstruction – Cllr Hollick

Cllr. Hollick reported that 'Bow Bridge' did not come under Highways of DC but 'Bridges'. The ditch near here had subsided and had now been re-dug and repaired. He also explained that there is going to be a Yeovil Community Trust meeting at Hillfield Friary to discuss flooding issues and that a good turnout was expected. The intention is that they will improve the flow of the Wriddle to help prevent some of the flooding issues. Cllr. Loudon suggested that introducing 'Beavers' would be a very good idea along this stretch of riverbank.

Additional Salt bins may be provided but there would possibly be a cost (£400-£700) associated with these. If not "strategic" in nature then the YRIPC would have to pay for their refilling. Cllr Hollick has discussed this with DC Paul Thatcher from Highways – financially things are very hard at present.

Brister End resurfacing was also referred to as the recent improvements stopped just after the railway bridge. It was felt that the Contractors had done an excellent job but that it was a pity that the work hadn't continued along the road a little further as there were still some really bad potholes along this stretch. The Clerk to enquire if the remaining stretch can be resurfaced by DC Highways.

e. Outline Arrangements for the Coronation Celebrations

Cllr Hartwell felt that a road closure for the Sunday of the Coronation would be desirable. Many things were not decided as yet. However, it was hoped that there would be a flower festival in the Church and the idea of a musical concert and village barbecue have been suggested. The Bank Holiday Monday has been designated 'The Big Help Out' which is a day to encourage people to volunteer and it has been suggested that there might be community tasks that people could join in,

Clerk

Clerk

Cllr
Hartwell/
Clerk

such a litter picking etc. Cllr Hartwell has set up a Yetminster Coronation Celebration Facebook site and will start to get ideas and hopefully volunteers through this.

Motion to approve that the Clerk apply to Dorset Council for road closure of the High Street on the Sunday of the Coronation Weekend.

Proposed by: Cllr. Torrance, Seconded by: Cllr. Hollick: Agreed by All

f. Update on Allotment contracts / rents – Clerk

Following the problems with the distribution of the new contracts and the incorrect postage being paid, contracts have been reissued to those allotment users who chose not to collect the originals from the post office. It is hoped to have all the present users on new contracts by the end of the month. Agreed to report back in March on those not paid/returned their signed Tenancy Agreement.

Clerk /
Cllr
Torrance

g. Report by the Community Website Group (including user stats) – Appendix A - CWG

Cllr Torrance's report outlines the progress made with updating the Community Pages and identifies difficulties with the implementation of a second "header" bar and with the proposed 3 column "Welcome" page.

i. Bus Back Better Initiative – Progress Report – Cllr Hartwell

Cllr Hartwell had agreed to look into the bus service situation and Cllr Torrance has kindly forwarded background documents and he had been in touch with a resident who has a keen interest in getting a bus service returned to the village. There has not been a service for over 6 years and there is no longer a Tesco Bus taking passengers to Yeovil to do their shopping. There is a community bus provided by 'NORDCAT', but this is limited to a twice a week service. Cllr Hartwell has applied to join the *Sherborne Transport Action Group (STAG)*, part of Sherborne Council, who you will recall are leading the efforts to improve the transport links in the area and it will be interesting to be aware of progress as we are a notable parish absence from the group. It was suggested that a survey might be carried out perhaps by putting an article into the *Wriggle Valley Magazine* asking villagers to complete and return with their thoughts regarding the need for a local bus and consideration will be given to an online survey.

Cllr
Hartwell

22.2.08 Matters for Decision

a. Financial Statement for January 2023

Date	Description	Income	Expenditure	Transfer	
	Brought Forward				8,350.12
03/01/2023	Allotment & Play Area Projects			- 1,600.00	6,750.12
09/01/2023	DPC Inv 0849 Advice re Hamlet Farmhouse		216.00		6,534.12
09/01/2023	Clerk's Salary (December)		454.72		6,079.40
09/01/2023	Clerk's Expenses (December)		23.65		6,055.75
	Interest SA	5.73			
	Interest NPA	0.00			
	Interest CILSA	43.24			
10/01/2023	DAPTC Invoice 1038		45.00		6,010.75
18/01/2023	DWP		45.08		5,965.67
25/01/2023	Jubb Plot 5A & 5B	40.00			6,005.67
27/01/2023	YCSC Invoice SC/2022/BES443/2	1,327.95			7,333.62
27/01/2023	YCSC Invoice SC/2022/BES902/2	2,489.02			9,822.64
28/01/2023	D I Torrance (8TB Home Duo system)		351.79		9,470.85
28/01/2023	KTD Invoice 1301 Weekly Maintenance		125.00		9,345.85
28/01/2023	NORDCAT Sec 137 Grant 2022/2023		500.00		8,845.85
28/01/2023	PCC Ryme Support 2022/2023		450.00		8,395.85
28/01/2023	St Andrews PCC Support 2022/2023		600.00		7,795.85
28/01/2023	Wriggle Valley Magazine Sec 137 Grant 2022/2023		200.00		7,595.85
		3,905.94	3,011.24	-1,600.00	
	CF(Less interest shown against individual accounts)				7,595.85

Motioned to approve Financial Statement for January 2023 at a cost of £7,595.85

Proposed by: Cllr. Knight Seconded by: Cllr Hollick Agreed by: All

c. Bank Reconciliation for January 2023 – Acting RFO

Balance	Current	Ringfenced	NP	CIL
1 st April 2022	10,277.13	13,031.32	249.07	101,471.08
31 st January	7,595.85	14,643.41	0.00	101,203.50

Members will note that the "Budget" column has been deleted pending discussions with the auditor as to the best way to show the fiscal position of the YRIPC each month against the year's allocation.

*Motioned to approve the January 2023 Bank Reconciliation Statements
Proposed by: Cllr Hartwell, Seconded by Cllr Torrance, Agreed by: All*

d. Proposal to provide a new YRIPC Noticeboard for Ryeme Intrinseca – Clerk

The present shared noticeboard is leaking, in poor condition and too small. It is proposed to replace this with the former Yetminster noticeboard for use as a Community Noticeboard and to provide a new standalone YRIPC Noticeboard adjacent to the 30mph pavement sign in the village. The anticipated cost, with fitting, is estimated at £1750.00. Highways have approved the position and the cost will be met from the existing project fund and from the allowance within the 2023/2024 precept.

*Motioned to approve in principle the reuse of the former Yetminster
Noticeboard and for the provision of a new standalone YRIPC Noticeboard
at a provisional cost of £1750.00 (to be confirmed)
Proposed by: Cllr Torrance, Seconded by Cllr.Louden, Agreed by All*

e. Proposal to provide a Noticeboard for the Folly Farm development – Cllr Crocker

With the completion of the pedestrian access into Folly Farm it seems an opportune moment to look at how the 200+ residents can be brought more into the mainstream of village life. A possibility would be to install a noticeboard at either of the open spaces which could be used for Parish Council business and also, although size will be important, by the community to advertise forthcoming events etc. A board similar, but larger to the one installed at the Allotments would be the most satisfactory as it is free standing. It is realised that cost will play an important part in any decision that is made but an "in principle" approval would be useful and would enable costings to be worked up and funding to be sought.

*Motioned that the installation of a further Noticeboard to serve Folly Farm residents
be agreed "in principle" pending costs being worked up and funding options explored.
Proposed by: Cllr. Hollick, Seconded by Cllr.Hartwell, Agreed by All*

22.2.9 Planning

1. Old Applewood, Brister End- proposed erection of rear extension within permitted development limits to replace sub-standard workshop building – concerns re definition of permitted development, lack of statement re the need for an "annex" and lack of information re Nutrient Neutrality
2. The Cowshed, Hamlet (formerly Rose Cottage) - proposed retention of garden fence for a temporary period.- no objection
3. Bothy Cottage, Brister End – replacement roof tiles - no objections to this application, subject to any comments the Conservation Officer may make, noted that the replacement work to the roof is on a like-for-like basis.
4. Hillside, Brister End – replacement windows to side elevation - no objections to this application, subject to any comments the Conservation Officer may make.
5. White Hart, Yetminster – installation of Solar Panels - the installation of Solar Panels is supported providing they are of unobtrusive design and will not adversely affect surrounding properties particularly in relation to listed buildings and the declared Conservation Area. No details are provided within the application as to the Solar Panels to be used and it is the Council's view that these should be provided at the earliest opportunity in order that the Conservation Officer can provide comment. The Parish Council would prefer, subject to any comments or requirements made by the Conservation Officer, for the Solar Panels to be totally black in construction and fitting.
- 6 Queens Street – increase in height of chimney pot to take wood burner – under consideration.

22.2.10 Correspondence

APTC Newsletter, Public Services Newsletter

A MOP has contacted Cllr.Perlejewski with photographs taken by the Gazette of the Coronation celebrations at Yetminster of the last Coronation of HM Queen Elizabeth II. A MOP indicated that the Yetminster History Society would have some in their archives should anyone else ask.

Cllr
Crocker/
Cllr
Torrance

22.2.11 Urgent matters to report from members

Cllr. Perlejewski (as YCSC Representative) reported he and Cllr Torrance (as YRIPC rep) had met the Fire Safety Officer for his inspection of the Sports Club and some additional work was needed. A quotation was being sought for the work and this would be submitted to the Hamcrate Working Group. Cllr Torrance indicated that funding had been set aside for this work. The YRIPC & the YCSC has been given 3 months in which to carry out the work and to submitted confirmation of completion.

HWG

22.2.12 Items for the next agenda

Applications for 20mph Zone and 20mph limits.
Arrangements for the Coronation
Proposal to purchase a new Laptop for the Clerk
Snow & Ice Policy to be added the Agenda for Approval (Cllr.Hollick)
Update on Allotment contracts /rents – Clerk

The meeting ended at 8.30pm – Cllr.Perlejewski thanked all for attending the meeting.

Next Meeting of the Parish Council – 29th March 2023

Jeanette Hole - Parish Clerk, Yetminster & Ryme Intrinseca Parish Council
yetminster@dorset-aptc.gov.uk / 01963 23254

Where the Appendices for the Agenda / Minutes are felt to be too long for the notice boards then these are available on the Yetminster, Ryme Intrinseca and Hamlet Website

Introduction

This report provides a review of the continuing work being undertaken by the Community Web Group to update the non YRIPC pages of the Parish Website

For Information

Report:

The initial task of “decluttering” was undertaken with moderate success although a recent subsequent page by page tranche through the areas under the Community Website Group’s responsibilities has shown that further work is necessary. Notwithstanding this it is still recognised that the website contains a wealth of information and if used by the community has the potential to be a valuable asset.

The change of title to that of the three villages without reference to “Parish” is felt to have been positive as it is less formal in appearance.

Awareness of the website continues to be raised with regular messages being placed on the Village Face Book pages and in the Wriggle Valley Magazine reminding potential users about the website.

Discussions with the Council’s IT consultant regarding the proposal to have a two-line header bar (to make navigation easier) has raised concerns that the website may not display properly on the range of devices now available. Additionally, some shrinking of the header photograph may be necessary. Work on this has been suspended pending determination as to how the 2nd line should be populated and whether the Site Index, which already exists, provides the same information.

Similarly, the intention to move to a 3 column “Welcome” page has not been implemented as again there may be display problems in the different formats.

Efforts have been made to include more photographs as this is felt to help soften the large text element although WordPress (the publishing software used on the website) does not make this an easy process.

A draft downloadable “Welcome Pack” based around the Chairman’s Welcome letter and the “What it’s like to live in Yetminster” article in the Dorset Life by former Cllr Geoff Goater is awaiting completion and should be finalised within the next 2 months.

The Working Group feel that it would be helpful to undertake a survey to determine why people use, or do not use, the website and what they think of it. A such it is proposed to use a free survey package although it is felt prudent to seek an allocation of £100 in the unlikely event that a survey fee would be payable.

Mr A Reek has decided to stand down from the Working Group and he is thanked for his efforts and support. A replacement will be sought.

Cllr Torrance
21/02/2023.